

**Forsyth Township Board  
Regular Meeting  
Gwinn Community Center  
March 28, 2019**

Supervisor Boogren called the meeting to order at 6:30 p.m.

**Board Members Present:** Supervisor Boogren, Clerk Borrett, Treasurer Roberts and Trustee Armatti

**Board Members Absent:** Trustee Adams

**Also Present:** Attorney Ted Greeley, Reverend Scott Leutz from 9:06 Community Church, Cory Eberhard from Lake Superior Christian Church, a number of township employees and concerned citizens.

**Budget Public Hearing:** At 6:31pm Supervisor Boogren opened the Budget Public Hearing for comment. No comments were offered. Supervisor Boogren closed the Public Hearing at 6:31pm.

**Approval of Minutes:** Motion by Roberts, supported by Armatti, to approve the Minutes from the February 28, 2019 Regular Board Meeting and the March 7, 2019 Special Board Meeting, as presented. Motion carried.

**Agenda:** Motion by Borrett, supported by Boogren, to approve the agenda with the additions of 11m. Computer System, 11n. GEI Police Department Building Proposal, 11o. Water Committee – Hill 8 N. Billings Street, and the deletion of 11h. Water Committee – Freeborn 247 Elm Street. Supervisor Boogren noted that the deletion was at Mr. Freeborn's request. Motion carried.

**Public Comment:** Bill Hill commented on the 9:06 Community Church. Mr. Norman commented on the 9:06 Community Church. Matt Blanck commented on the Lake Superior Christian Church. Cory Eberhard commented on the Lake Superior Christian Church bid. Maria Jenson commented on the 9:06 Community Church.

**Department Reports:** The following reports were placed on file: EMS, Assessing and Zoning, Senior Citizens Director, Fire, Library, Police, General Operating Financial, Water Committee and Emergency Management.

**Attorney's Report:** Attorney Greely stated he was still preparing the Ice Track Lease. There will need to be a legal description for the Lease.

**Approval of Bills & Vouchers:** Motion by Roberts, supported by Borrett, to approve the bills and vouchers totaling \$325,865.08, as presented. Treasurer Roberts noted the Water Bond pay-off. Motion carried.

**Forsyth Township  
Bills For Approval  
3/28/19**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Airgas	PW/FD Cylinder Rental and Gases	444.57
Amway Grand Plaza	MTA Hotel	1,754.90
Anthony Baez	Reimbursement for Application	25.00
Auto Value	Parts for Various Depts	661.81
Beauchamp Plumbing & Heating	PD Heater Installation	1,023.41
Canon Financial	Office Copier	135.07
Carquest	FD Parts	65.99
Casselman & Henderson	Attorney Fees	1,149.00
City of Marquette	Water Bacteriological Analysis	100.00
Code Electrical	Various Lighting	676.36
Colleen Vultaggio	CH Reimbursement for Video Games	14.29
College Laundry	Various Dept Carpet/Uniform Svc	609.32
Compudyne	Computer Support for Various Depts	637.25
Crossroads Minimart	PD Fuel	28.34
Crossroads Truck Repair	Garbage Truck Repair	284.00
Dalco	CH/EMS/FD Supplies	380.78
Elcom	FD Pagers	2,558.40
Emergency Medical Products	EMS Medical Supplies	485.02
Emergency Vehicle Services	FD Parts	115.28
Fahey Schultz Burzych Rhodes PLC	Attorney Fees	175.00
Foremost	EMS Sensor	260.00
Froberg's Clothing	PW Boots	218.11
Galls	EMS Uniforms	223.95
Harris	PACE certification	60.00
Industrial Marketing	PW Holder Parts	8.02
Joe Boogren	MTA Expenses	662.00
Judy Roberts	MTA Expenses	662.00
Menards	Supplies for Various Depts	453.54
Michelle Dean	PW Reimbursement for Boots	91.76
MML	Property & Liability Insurance	68,365.00
Mikes Auto	PD Vehicle Repair	546.35
Miller-Bradford & Risberg	PW Compressor Repair	1,084.42
Modeltown Express	Various Dept Fuel	588.41
Nye Uniform	PD Uniforms	92.32
Pitney Bowes	Postage Machine Lease	421.29
Quill	Supplies for Various Depts	316.76

Randy Heidtman	SC Plowing	50.00
Range Telecommunications	Miss Dig	22.41
Rick Heric	Office Painting	1,940.00
Roger Hiironen	SC Plowing	150.00
Sherwin Williams	Office Paint	29.94
Stacy Filizetti	MTA Expenses	756.00
State of Michigan	PD Token Fee/EMS Assessment	473.70
The Bank of New York Mellon	Water Bond Payoff	227,390.63
The Mining Journal	Publishing	131.01
The Office Planning Group	Copiers	70.47
The Stitch Witch	PD Uniform Repairs	61.00
TransUnion	PD Background Checks	50.00
UP Kubota	PW Parts	152.16
UP Propane	Emergency Management Propane	55.00
US Post Office	SC Postage	55.00
	<b>TOTAL</b>	<b>316,765.04</b>

**Forsyth Township  
Additional Bills For Approval  
3/28/19**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Airgas	W/S Welder Parts	671.07
Ace	Various Dept Supplies	261.17
Bergdahl's	PW Trimmer Parts	86.10
Code Electrical	Office Lighting	700.00
Dalco	CH Supplies	56.16
Galls	PD Uniforms	29.73
Holiday Cleaners	PD Dry Cleaning	9.32
Magdaleno Custom Floors	Office Flooring	3,475.00
Marquette County Health Dept	SC Food License	379.00
Menards	Various Dept Supplies	638.47
Nye Uniform	PD Uniforms	209.00
PTS	Pay Phone	50.00
Paul Sirois	Reimbursement for Boots	50.00
Purchase Power	Postage	520.99
Quill	Various Dept Office Supplies	242.26
Rick Heric	Office Painting	1,350.00

Roger Hiironen	SC Plowing	30.00
State of Michigan	EMS Radio Activation	250.00
US Postal Service	SC Newsletter Postage	79.77
Wells Fargo	CH Software	12.00

	<b>9,100.04</b>
<b>Original Bill Listing</b>	<b>316,765.04</b>
<b>Total Accounts Payable</b>	<b>325,865.08</b>

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 78771-78952  
Voucher Numbers for Tax 1877-1888

**ACTION ITEMS:**

**MCRC Dust Control (11a.):** Motion by Borrett, supported by Armatti, to approve the Marquette County Road Commission’s Letter of Understanding for Dust Control, as presented. Motion carried.

**Additional FlexiBill License (11b.):** Motion by Borrett, supported by Roberts, to approve the Harris quote for an additional software license, as presented. Motion carried.

**Budget Adjustment (11c.):** Motion by Roberts, supported by Armatti, to approve the budget adjustments, as presented. Motion carried.

**FORSYTH TOWNSHIP  
BUDGET ADJUSTMENTS  
28-Mar-19**

<b>GENERAL FUND</b>				
<b>Department</b>	<b>Department #</b>	<b>Original/Amended</b>	<b>New</b>	<b>Difference</b>
<b>Revenue</b>		2,727,135	2,683,455	(43,680)
<b>Expense</b>				
Audit	202	4,200	3,750	(450)
Assessing	209	198,900	186,900	(12,000)
Clerk	215	20,950	20,200	(750)
Board of Review	247	1,680	2,065	385
Treasurer	253	17,800	18,500	700
Office	260	98,650	99,050	400
Buildings & Grounds	265	157,300	165,800	8,500
Cemetery	276	28,550	26,850	(1,700)
Professional/Other	299	44,700	42,200	(2,500)
Fire	336	115,560	118,310	2,750
Blight	421	20,540	16,540	(4,000)
Public Works	441	182,940	171,940	(11,000)

Street Lighting	448	130,000	120,000	(10,000)
Landfill	526	1,000	0	(1,000)
Ambulance	651	161,250	171,250	10,000
Senior Center	672	214,400	211,300	(3,100)
Planning/Zoning	721	3,000	3,750	750
Misc. Insurance	851	32,110	27,500	(4,610)
Contingency	890	50,000	0	(50,000)
Capital Outlay	900	115,000	139,000	24,000
			<b>Total</b>	<b>(53,625)</b>
<b>Beginning Fund Balance</b>	1,649,438	4/1/18		
<b>Estimated Revenues:</b>	2,683,455			
<b>Estimated Expenses:</b>	(2,925,990)			
<b>Estimated Ending Fund Balance:</b>	1,406,903	3/31/19		

<b>Police</b>				
	<b>Original/Amended</b>		<b>New</b>	<b>Difference</b>
<b>Revenue</b>	1,099,150		1,084,530	(14,620)
<b>Expenses</b>	1,104,400		1,134,350	29,950
<b>Beginning Fund Balance</b>	266,841	4/1/18		
<b>Estimated Revenues:</b>	1,084,530			
<b>Estimated Expenses:</b>	(1,134,350)			
<b>Estimated Ending Fund Balance:</b>	217,021	3/31/19		

<b>Ambulance Equipment</b>				
	<b>Original/Amended</b>		<b>New</b>	<b>Difference</b>
<b>Revenue</b>	91,700		89,080	(2,620)
<b>Expenses</b>	65,400		65,400	0
<b>Beginning Fund Balance</b>	319,913	4/1/18		
<b>Estimated Revenues:</b>	89,080			
<b>Estimated Expenses:</b>	(65,400)			
<b>Estimated Ending Fund Balance:</b>	343,593	3/31/19		

<b>Clubhouse/Recreation</b>				
	<b>Original/Amended</b>		<b>New</b>	<b>Difference</b>
<b>Revenue</b>	385,440		361,740	(23,700)
<b>Expenses</b>	405,100		405,100	0
<b>Beginning Fund Balance</b>	624,763	4/1/18		

<b>Estimated Revenues:</b>	361,740	
<b>Estimated Expenses:</b>	(405,100)	
<b>Estimated Ending Fund Balance:</b>	581,403	3/31/19

<b>Revolving</b>	<b>Original/Amended</b>	<b>New</b>	<b>Difference</b>
<b>Revenue</b>	75,000	80,000	5,000
<b>Expenses</b>	220,000	220,050	50
<b>Beginning Fund Balance</b>	1,155,695	4/1/18	
<b>Estimated Revenues:</b>	80,000		
<b>Estimated Expenses:</b>	(220,050)		
<b>Estimated Ending Fund Balance:</b>	1,015,645	3/31/19	

<b>Library</b>	<b>Original/Amended</b>	<b>New</b>	<b>Difference</b>
<b>Revenue</b>	181,795	174,806	(6,989)
<b>Expenses</b>	181,660	174,110	(7,550)
<b>Beginning Fund Balance</b>	143,901	4/1/18	
<b>Estimated Revenues:</b>	174,806		
<b>Estimated Expenses:</b>	(174,110)		
<b>Estimated Ending Fund Balance:</b>	144,597	3/31/19	

<b>Sewer</b>	<b>Original/Amended</b>	<b>New</b>	<b>Difference</b>
<b>Revenue</b>	383,300	387,700	4,400
<b>Expenses</b>	360,850	364,150	3,300
<b>Beginning Net Position:</b>	1,390,524	4/1/18	
<b>Estimated Revenues:</b>	387,700		
<b>Estimated Expenses:</b>	(364,150)		
<b>Estimated Ending Net Position:</b>	1,414,074	3/31/19	

<b>Water</b>	<b>Original/Amended</b>	<b>New</b>	<b>Difference</b>
<b>Revenue</b>	663,200	673,200	10,000
<b>Expenses</b>	521,760	523,885	2,125

<b>Beginning Net Position:</b>	2,265,148	4/1/18
<b>Estimated Revenues:</b>	673,200	
<b>Estimated Expenses:</b>	(523,885)	
<b>Estimated Ending Net Position:</b>	2,414,463	3/31/19

**FY 2019-20 Budget (11d.):** Motion by Boogren, supported by Roberts, to approve passing a General Appropriations Act, consistent with the Uniform Chart of Accounts prescribed by the Department of Treasury as formal approval of the April 1, 2019 to March 31, 2020 fiscal year budget, by department, for the following funds: General Operating, Police, Ambulance Equipment, Clubhouse/Recreation, Revolving, Library, Sewer System, Water System and Roads Funds. Roll call: Treasurer Roberts – yes, Clerk Borrett – yes, Supervisor Boogren – yes, Trustee Adams – absent, Trustee Armatti – yes. Motion carried.

**WC – Smith 232 Low St. (11e.):** Motion by Boogren, supported by Roberts, to approve adjusting 232 Low Street to a 3 month average, as recommended by the Water Committee. Motion carried.

**WC – Brown 368 River Drive (11f.):** Motion by Roberts, supported by Borrett, to approve adjusting Brown - 368 River Drive to a 3 month average, as recommended by the Water Committee. Motion carried.

**WC – Haire 177 Blueberry St. (11g.):** Motion by Borrett, supported by Roberts, to approve adjusting Haire - 177 Blueberry Street to a 3 month average, as recommended by the Water Committee. Motion carried.

**WC – Freeborn 247 Elm St. (11h.):** Deleted.

**FD – Fireworks Training Costs (11i.):** Motion by Borrett, supported by Armatti, to approve expenses for six Firefighters attaining pyrotechnics training and certification, not to exceed \$2,700. Treasurer Roberts commented on the possibility of the training being used in other communities. Supervisor Boogren stated fireworks could be an annual event. Motion carried.

**Ratemaking Course (11j.):** Motion by Boogren, supported by Borrett, to approve Bookkeeper Rodgers attending an IPU Ratemaking Course. Motion carried.

**Nonpartisan Ballot Resolution (11k.):** Motion by Borrett, supported by Armatti, to approve the Resolution in support of the Township Boards having the option of elected offices appearing as nonpartisan on the ballot. Roll call: Supervisor Boogren – yes, Clerk Borrett – yes, Treasurer Roberts – yes, Trustee Armatti – yes, Trustee Adams – absent. Motion carried.

**KI Sawyer Center (11l.):** Motion by Boogren, supported by Roberts, to approve selling the KI Sawyer Community Center Building because there is no public use to which it can be made, due to the economic realities of the Center. Roll call: Supervisor Boogren – yes, Clerk Borrett – yes, Treasurer Roberts – yes, Trustee Armatti – yes, Trustee Adams – absent. Motion carried.

Motion by Roberts, supported by Boogren, to approve the bid from 9:06 Community Church to purchase the KI Sawyer Community Center building. Supervisor Boogren informed the public that the bids received were from Lake Superior Christian Church for \$1.00 and 9:06 Community Church for

\$10,000.00. Treasurer Roberts stated the Board has read through the bids and have considered the offers. Clerk Borrett was appreciative of both bids and the visions expressed. Supervisor Boogren has researched both entities. Trustee Armatti appreciated both bids. Roll call: Trustee Armatti – yes, Treasurer Roberts – yes, Clerk Borrett – yes, Supervisor Boogren – yes, Trustee Adams – absent. Motion carried.

**Computer System (11m.):** Motion by Roberts, supported by Armatti, to approve the quotes from Compudyne, totaling \$20,635.30. Supervisor Boogren explained the quotes and the reasons for the upgrades. Motion carried.

**GEI Police Dept Bldg Proposal (11n.):** Motion by Boogren, supported by Borrett, to approve the GEI proposal, totaling \$1,570.00. Motion carried.

**WC – Hill 8 N. Billings St. (11o.):** Motion by Borrett, supported by Boogren, to approve adjusting Hill 8 North Billings Street to a 3 month average, as recommended by the Water Committee. Motion carried.

**DISCUSSION ITEMS:**

**Parking Ordinance (12a.):** Police Chief FitzGerald recommended using the State Regulations and repeal the currently outdated Ordinance.

**Motion by Boogren, supported by Borrett, to repeal the Parking Ordinance. Roll call: Clerk Borrett – yes, Trustee Armatti – yes, Supervisor Boogren – yes, Treasurer Roberts – yes, Trustee Adams – Absent. Motion carried.**

**Outdoor Assembly Ordinance (11b.):** Treasurer Roberts approved the changes made to the Ordinance. Supervisor Boogren stated the need for the Ordinance and clarified it is strictly for gatherings over 80 people, not a family gathering of less. Attorney Greely will present a clean copy and the Board will consider during the next meeting.

**OLD BUSINESS:** None

**CORRESPONDENCE:** None

**Public Comment:** Reverend Scott Leutz thanked the Board for the bid acceptance. Mr. Jensen commented on the KI Sawyer community. Cindy Asher commented on the KI Sawyer community.

**Board Comment:** Treasurer Roberts commented on the KI Sawyer community.

**Adjournment:** Supervisor Boogren adjourned the meeting at 7:18 p.m.

Respectfully submitted,

Stacy Filizetti  
Board Secretary

Michelle Borrett  
Forsyth Township Clerk