

**Forsyth Township Board
Regular Meeting
Gwinn Community Center
April 25, 2019**

Supervisor Boogren called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Boogren, Clerk Borrett, Treasurer Roberts, Trustee Adams and Trustee Armatti

Board Members Absent: None

Also Present: Attorney Ted Greeley, Gwinn Area Community School Superintendent Sandra Petrovich, Equalization Department Deputy Director Jackie Lykins, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Roberts, supported by Adams, to approve the Minutes from the March 28, 2019 Regular Board Meeting and the April 16, 2019 Special Board Meeting, as presented. Motion carried.

Agenda: Motion by Borrett, supported by Boogren, to approve the agenda with the additions of 10k. Marquette County Equalization Proposal, 10l. Roads Committee, 10m. Code Electric Proposals, 10n. UPEA Pavilion Proposal, 10o. Interim Police Chief and the deletion of 10h. POAM Letter of Understanding. Motion carried.

Public Comment: GACS Superintendent Sandra Petrovich invited the Public and Board Members to upcoming meetings at the Gwinn High School.

Department Reports: The following reports were placed on file: EMS, Senior Citizens Director, Fire, Library, Police, Public Works and General Operating Financial.

Supervisor Boogren invited Detective Brian Kjellin to the front of the room. Detective Kjellin presented Trevor Boudreau with the Forsyth Township Officer of the Year award. He summarized Officer Boudreau's accomplishments during his 4 years at Forsyth Township.

Detective Kjellin then awarded Officer Cassie Smith with a certificate for completing her Field Officer Training.

Attorney's Report: Attorney Greely explained that the Parking Ordinance that was repealed last month should be more inclusive, therefore, a new motion should be taken. The Outdoor Assembly Ordinance has been revised to clarify exemptions. The Ice Track Lease has been updated and a motion to clarify land use should be made by roll call.

Approval of Bills & Vouchers: Motion by Roberts, supported by Armatti, to approve the bills and vouchers totaling \$36,213.56, as presented. Motion carried.

**Forsyth Township
Bills For Approval
4/25/19**

Vendor	Description	Amount
Airgas	PW/FD Cylinder Rental and Gases	619.84
Astro UP Building Products	Emergency Service Building	611.90
Auto Value	Parts for Various Depts	733.56
Bound Tree	EMS Medical Supplies	415.70
Canon Financial	Office Copier	135.07
Casselman & Henderson	Attorney Fees	834.00
City of Marquette	Water Bacteriological Analysis	75.00
Code Electrical	Various Lighting and Wiring	1,288.20
College Laundry	Various Dept Carpet/Uniform Svc	521.21
Compudyne	Computer Support for Various Depts	651.86
Crossroads Truck Repair	PW Truck Repair	114.00
Drug Screen Plus	Drug Screening	32.00
Emergency Medical Products	EMS Medical Supplies	2,563.73
Fahey Schultz Burzych Rhodes PLC	Attorney Fees	1,323.00
Galls	PD Uniforms	754.63
GBS	Voter Supplies	240.23
Lynn Rodgers	Reimbursement Office Supplies	121.31
Marquette County Clerks Assoc	Clerks Dues	20.00
MCTA	Dues and BOR Ad	351.40
Menards	Supplies for Various Depts	517.01
Michigan Police Equipment	PD Uniforms	1,308.00
MMTA	Treasurer Training	325.00
MI Section AWWA	Water Training	170.00
Modeltown Express	Various Dept Fuel	263.15
Northland Lawn Sport & Equipment	PW Mower Parts	15.12
Nye Uniform	PD Uniforms	190.80
Quill	Supplies for Various Depts	1,616.30
Range Telecommunications	Miss Dig	53.80
Road Machinery & Supplies	PW Parts	1,448.44
Signs Unlimited	PD Graphic for Patrol Vehicle	600.00
Swales Plumbing & Heating	CH Ramp Repair	145.00
The Mining Journal	Publishing	885.12
The Office Planning Group	Copiers	243.27

TransUnion	PD Background Checks	50.00
UPEA	Engineering Services	1,734.00
UP Kubota	PW Parts	613.32
USA BlueBook	Water Parts	284.68
VFW Flags	Flags for Cemetery	400.75
Watkins Ross	Retiree Health Care Plan	3,900.00
WEX	Fuel Various Dept	6,232.52
	TOTAL	32,402.92

**Forsyth Township
Additional Bills For Approval
4/25/19**

Vendor	Description	Amount
Ace	Various Dept Supplies	617.17
Bound Tree	EMS Medical Supplies	337.31
Elcom	EMS Siren Repair	203.00
Emergency Medical Products	EMS Medical Supplies	(1,170.84)
Galls	PD Uniforms	399.47
Holiday Cleaners	PD Dry Cleaning	12.92
JP Electric Professionals Inc	CH Electrical Repairs	1,109.00
Menards	Various Dept Supplies	195.45
NMU	PD Consortium Dues	1,200.00
PTS	Pay Phone	50.00
Paul Sirois	Reimbursement for DOT Physical	160.00
Quill	Various Dept Office Supplies	471.22
Road Machinery & Supplies	PW Parts	70.84
TransUnion	PD Background Checks	50.00
Trophy Central	PD Plaques	22.90
US Postal Service	SC Newsletter Postage	82.20
Wells Fargo	CH Software	
		3,810.64
	Original Bill Listing	32,402.92
	Total Accounts Payable	36,213.56

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 78953-79137

Voucher Numbers for Tax

ACTION ITEMS:

Ice Track Lease (10a.): Motion by Boogren, supported by Armatti, to approve the Ice Track Lease as presented. Supervisor Boogren and Trustee Adams met with a member of the Ice Track Association. One of the revisions is that the Association needs prior approval of one of the Board Members. The other revision was clarified as a one year lease with no additional compensation. Motion carried.

Motion by Adams, supported by Roberts, to find that the land subject to the Ice Track Lease is not necessary for a Public purpose. Roll call: Trustee Armatti – yes, Clerk Borrett – yes, Supervisor Boogren – yes, Trustee Adams – yes, Treasurer Roberts – yes. Motion carried.

Motion by Boogren, supported by Roberts, to appoint Trustee Adams as the Board’s representative to this enterprise. Trustee Adams accepted. Motion carried.

Outdoor Assembly Ordinance (10b.): Motion by Adams, supported by Boogren, to approve the Outdoor Assembly Ordinance 2-2019 and Notice of Adoption, as revised. Attorney Greely read the revision, which was clarifying the exemptions. Roll call: Treasurer Roberts – yes, Trustee Adams – yes, Supervisor Boogren – yes, Clerk Borrett – yes, Trustee Armatti – yes. Motion carried.

Parking Ordinance Repeal (10c.): Motion by Adams, supported by Borrett, to approve Ordinance 3-2019 and Notice of Adoption, which repeals all 4 Parking Ordinances, as presented. Attorney Greely summarized the 4 Ordinances being repealed. Supervisor Boogren reiterated we would be following State Laws. Roll call: Clerk Borrett – yes, Treasurer Roberts - yes, Trustee Armatti – yes, Trustee Adams – yes, Supervisor Boogren – yes. Motion carried.

FD – Structure Burn for Training (10d.): Motion by Boogren, supported by Borrett, to approve the Fire Department having a controlled burn for structure fire training. Discussion ensued. Supervisor Boogren explained a property owner volunteered their property for the training. Trustee Armatti recollected a ban on such burns. Motion amended by Supervisor Boogren, support amended by Clerk Borrett, to approve the Fire Department pursuing permit information to have a controlled burn for the structure in question. Motion carried.

PW – Tractor for Cemetery (10e.): Motion by Adams, supported by Armatti, to approve Public Works purchasing a Tractor for the Cemetery in the amount of \$8,446.87. Motion carried.

PW Tractor for Parks and Recreation (10f.): Motion by Roberts, supported Adams, to approve the purchase of a Tractor for Public Works. with attachments, for Parks and Recreation, totaling \$4,721.20. Motion carried.

UPEA Clubhouse Boiler Proposal (10g.): Motion by Adams, supported by Boogren, to approve the bid from Dressler Mechanical for \$49,900 to replace the Boiler at the Gwinn Community Center as the best bid forward. Supervisor Boogren stated that the Bids were opened this morning. There will be three boilers, which will be vented out the side of the building. Motion carried.

POAM Letter of Understanding (10h.): Deleted.

Township Building Painting (10i.): Motion by Boogren, supported by Armatti, to approve the quote from Rick Heric for painting the Office and Police buildings signs at a cost not to exceed \$12,000. Supervisor Boogren stated the rent for heavy equipment is included in the bid. Motion carried.

Campground Rates (10j.): Motion by Adams, supported by Borrett, to approve the Camping Fees as recommend. (RV Sites to \$28, per week \$170, per month \$640, tent sites \$12, electric only \$22, Passport America \$14) Motion carried.

Marquette County Equalization Proposal (10k.): Motion by Boogren, supported by Adams, to approve the Marquette County Equalization proposal for Providing Assessing Services, as presented. Discussion ensued. Equalization Department Deputy Director Jackie Lykins summarized the Proposal. Roll call: Clerk Borrett – yes, Treasurer Roberts – yes, Trustee Adams – yes, Trustee Armatti – yes, Supervisor Boogren – yes. Motion carried.

Roads Committee (10l.): Motion by Boogren, supported by Adams, to approve establishing the Roads Committee as a standing committee. Supervisor Boogren stated that since the millage passed, the committee needs to be established along with term limits. Motion carried.

Code Electric Proposals (10m.): Motion by Adams, supported by Boogren, to approve the two proposals from Code Electric in a total of \$9,960 for upgrades to Nordeen Park and the Tourist Park in lighting, transferring from incandescent to LED lighting. Motion carried.

UPEA Pavilion Proposals (10n.): Motion by Adams, supported by Boogren, to approve the UPEA Pavilion proposal for \$2,000. Motion carried.

Interim Police Chief (10o.): Motion by Adams, supported by Armatti, to approve appointing Brian Kjellin as Acting Chief of Police for Forsyth Township. Motion carried.

DISCUSSION ITEMS:

Hire PT Zoning Administrator (11a.): Supervisor Boogren discussed the need for a part time Zoning Administrator. He suggested part-time, preferably a law enforcement officer, and someone to fill in for time off in the office. Supervisor Boogren requested the Board email any thoughts. He will meet with Mrs. Jakubowski for clarification of what is needed.

OLD BUSINESS: None

CORRESPONDENCE: None

Public Comment: Robert Davis commented on property lines. Tom Jane commented on property lines. Equalization Department Deputy Director Jackie Lykins commented on Assessor's Plats. Gwinn Area Community School Superintendent Sandra Petrovich commented on Sewer issues.

Board Comment: Clerk Borrett commented on a blight issue. Supervisor Boogren thanked Gwinn Area Community School Superintendent Sandra Petrovich, Equalization Department Deputy Director Jackie Lykins, the Forsyth Township Police Department and residents.

Adjournment: Supervisor Boogren adjourned the meeting at 7:34 p.m.

Respectfully submitted,

Stacy Filizetti
Board Secretary

Michelle Borrett
Forsyth Township Clerk