

**Forsyth Township Board  
Regular Meeting  
Gwinn Community Center  
June 27, 2019**

Supervisor Boogren called the meeting to order at 6:30 p.m.

**Board Members Present:** Supervisor Boogren, Treasurer Roberts and Trustee Adams

**Board Members Absent:** Clerk Borrett and Trustee Armatti

**Also Present:** Attorney Marybeth Marin, a number of township employees and concerned citizens.

**Approval of Minutes:** Motion by Roberts, supported by Adams, to approve the Minutes from the May 16, 2019 Regular Board Meeting and the May 30, 2019 and June 5, 2019 Special Board Meetings, as presented. Motion carried.

**Agenda:** Motion by Boogren, supported by Adams, to approve the agenda with the additions of 10n. Cemetery Caretaker Pay, 10o. FD – Training Expense and 10p. UPEA – Clubhouse Masonry Repair Proposal. Motion carried.

**Public Comment:** Jim Jackson commented on questions asked at the Township Clerk’s Office. Supervisor Boogren responded to Mr. Jackson’s questions and comments. A resident started a free book mobile and asked for permission to use the park Tuesday evenings. The Board conceded.

Supervisor Boogren introduced Attorney Marybeth Marin.

**Department Reports:** The following reports were placed on file: EMS, Zoning, Senior Citizens Director, Fire, Library, Police, Public Works and General Operating Financial. Supervisor Boogren stated we did not have an Assessing Report, but would have one in the future as Marquette County Equalization is currently doing our Assessing.

**Attorney’s Report:** Attorney Marin stated she would speak during the action item regarding the Intercept Agreement.

**Approval of Bills & Vouchers:** Motion by Roberts, supported by Adams, to approve the bills and vouchers totaling \$212,614.70, as presented. Motion carried.

**Forsyth Township  
Bills For Approval  
6/27/19**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Airgas	PW/FD Cylinder Rental and Gases	466.50
A Jacobson Landscaping	Landscaping	6,230.00

American Water Works	PW Membership	218.00
American Welding	EMS Oxygen	117.06
Auto Value	Various Dept Parts	618.19
Canon	Copier Lease	135.07
Casselman & Henderson	Attorney Fees	42.00
City of Marquette	Water Analysis	200.00
Code Electrical	Various Dept LED Lighting	20,540.00
College Laundry	Various Dept Carpet/Uniform Svc	549.11
Compudyne	Computer Support & Hardware	4,671.80
Core & Main	W/S Parts	2,400.00
Crossroads Truck Repair	PW Truck Repair	145.24
Cuppad	Membership Dues	1,233.00
Dalco	Various Dept Supplies	349.83
DLP Marquette Physician Practices	PD Physical	514.00
Elcom	PD Patrol Vehicle Set UP	1,375.52
Emergency Medical Products	EMS Medical Supplies	2,563.48
Fahey Schultz Burzych Rhodes PLC	Attorney Fees	4,323.00
Foremost Medical	EMS Medical Supplies	90.00
Fox Marquette	PW Patrol Vehicle Repairs	95.74
Fraco	Pavilion	481.50
Franklin Square Inn/Magnuson	Supervisor Training Hotel	129.77
Frobergs	PW Safety Boots	491.09
Galls	PD Uniforms	631.59
GEI Consultants	PD Engineering Services	1,103.43
Gordon Food Service	CH Food	267.11
GreatAmerican Financial	Server Lease	562.43
Hannula Agency	FD Accident Policy Renewal	1,946.00
Harris	W/S Software License	1,450.00
Hiawatha Log Homes	New Pavilion Building Supplies	2,121.24
Holiday Cleaners	PD Dry-cleaning	49.70
Lynn Rodgers	Reimbursement Computer Switch	58.59
Marquette County Health Dept	Campground Inspection	196.00
Marquette County Equalization	PD Maps	75.00
Marquette Embroidery	PD Uniform Repairs	154.00
Marquette Machining & Fab	Clock Tower Repairs	466.01
Menards	Supplies for Various Depts	437.37
Midway Rentals	PW Parts	79.20
Mike's Auto	PD Repair Vehicle	8,193.37
Meadowbrook	Liquor Liability	581.00
Modeltown Express	Fuel Various Dept	593.37

Modeltowner Mark Printing	PD Window Treatment	190.00
MTA	P&Z Training & Membership Dues	4,213.25
North Country Disposal	Community Clean Up	12,200.00
North Country Septic	Banshee Park Restroom	220.00
Northland Lawn Sport & Equip	PW Lawn Tractor	8,446.87
Nye Uniform	PD Uniforms	1,001.64
Office Depot	Office Chairs	1,927.64
OK Industrial Supply	EMS Supplies	57.28
Pitney Bowes	Postage Supplies/Lease	718.76
Pride Printing	Transfer Station	620.64
Purchase Power	Postage	520.99
Quill	Supplies for Various Depts	1,063.36
R & R Fire Truck Repair	FD Truck Repair	3,476.49
Rick Heric	Painting	4,000.00
Road Machinery & Supplies	PW Parts	196.01
Santander	Lease Payment	27,315.16
Shanty Creek Resort	P&Z Training	316.92
Standard Electric	PW Park parts	161.39
Spielbauer Fireworks	Fireworks	4,400.00
State of Michigan	EMS Assessment PD Token & Training	513.70
Stryker	EMS AED and Supplies	27,943.18
Superior Electric	PW Cement Mixer Repairs	220.30
TEAM Trail Riders	KBIC Pass Through Agent	2,500.00
The Mining Journal	Publishing & SC Subscription Renewal	1,084.81
The Office Planning Group	Copier	28.55
Tony Norem	Street Dance Band	500.00
UPEA	Pavilion Engineering Services	2,000.00
UP Fabricating	Pavilion Parts	161.00
UP Health System	PD Testing	298.00
UP Lab Testing	PW Testing	47.30
UP Office	SC Copier	274.00
US Postal Service	Box Renewal	120.00
Wells Fargo	Various Dept Supplies	1,207.90
Wex Bank	Fuel	3,680.12
Wirks-rite	Clock Tower Repairs	40.00
	<b>TOTAL</b>	<b>178,610.57</b>

**Forsyth Township  
Additional Bills For Approval  
6/27/19**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Ace	Various Dept Supplies	15,368.49
A. Lindberg & Sons	Pavilion Supplies	76.24
A Jacobson Landscaping	Landscaping	9,288.00
CDW-G	PD Equipment	2,806.33
College Laundry & Rental	Carpet & Uniform Service	49.53
Compudyne	Computer Equip and Support	825.00
Daryl Johnson	Clock Tower Repairs	1,050.00
Embroidery Wear House	EMS Uniforms	184.00
Emergency Medical Products	EMS Medical Supplies	277.53
Fraco	Pavilion Supplies	68.88
Frobergs Clothing	SC Boots	119.00
Holiday Cleaners	PD Dry Cleaning	127.69
Icon Signs	A/Z Vinyl Stickers	40.00
Marquette Machining & Fabrication	Sewer Repairs	136.25
Menards	Various Dept Supplies	9.88
Quill	Various Dept Supplies	287.95
Standard Electric	Ballfield Parts	839.25
The Office Planning Group	EMS/FD Copier	574.98
UPEA	PW W/S Engineering	955.50
US Postal Service	SC Bulk Mailing/Newsletter	317.62
Wells Fargo	Various Dept Supplies	230.01
White Water Assoc.	Water Analysis	372.00
		<b>34,004.13</b>
	<b>Original Bill Listing</b>	<b>178,610.57</b>
	<b>Total Accounts Payable</b>	<b>212,614.70</b>

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 79333-79610  
Voucher Numbers for Tax

Treasurer Roberts thanked the community for a wonderful community clean up. Trustee Adams stated there was a large volume of tires collected. Supervisor Boogren commented that it was the largest clean up as of yet. Feedback from the community has been great.

**ACTION ITEMS:**

**EMS Intercept Agreement (10a.):** Motion by Boogren, supported by Adams, to approve the Ground Transportation Agreement with Guardian Flight LLC, with the recommendations outlined by Attorney Marin. Attorney Marin stated, along with the amendments to Paragraphs 4.3 and 5.2, the signatory should read Forsyth Township, and include the Supervisor or the Clerk as signatories. Motion carried.

**Roads Committee (10b.):** Motion by Roberts, supported by Adams, to approve the amended Preventative Maintenance bids from the Marquette County Road Commission for almost \$13,000.00 more than was submitted. Supervisor Boogren and Bookkeeper Rodgers clarified the amount of \$232,758.00, which was \$50,000 less than collected through the millage. The overage will roll-over to next year's allowance. Motion carried.

**EMS Wage Increase (10c.):** Motion by Roberts, supported by Boogren, to approve the proposed EMS Wage Increase, as presented. Discussion ensued. Trustee Adams questioned the effect on the budget. Motion carried.

**Hire Part-Time Field Assistants (10d.):** Motion by Boogren, supported by Adams, to approve hiring 2 part-time assessing field assistants, as presented. Supervisor Boogren clarified this is for 6 weeks at \$10.00 per hour. Motion carried.

**FD – Air Conditioner Repair (10e.):** Motion by Adams, supported by Roberts, to approve repairing the Air Conditioning Unit at the Emergency Services Building, totaling \$3,245.00. Motion carried.

**PD – Purchase 2 Body Cameras (10f.):** Motion by Roberts, supported Boogren, to approve the Police Department purchasing 2 body cameras totaling \$1,398.00. Discussion ensued. Motion amended by Roberts, support amended by Boogren, to approve the Police Department purchasing 3 body cameras totaling \$2,097.00. Motion carried.

**Resignation from Board of Appeals and Blight Committee (10g.):** Motion by Boogren, supported by Roberts, to approve Maurene Hakes' resignation from the Board of Appeals and Blight Committee. Supervisor Boogren stated she had taken the position of Part-Time Zoning Administrator, which would conflict with the Board Positions. Motion carried.

**SC – Bus Trip (10h.):** Motion by Adams, supported by Roberts, to approve subsidizing two bus trips for the Senior Center, to come out of the donation account, not to exceed \$2,900.00. Trustee Adams informed the public the details of the trips. Motion carried.

**Foreclosed Properties (10i.):** Motion by Boogren, supported by Roberts, to decline the offer of purchasing the presented properties from the list offered by the Marquette County Treasurer. Discussion ensued. Supervisor Boogren stated the properties will go to the Marquette County Land Bank. One is a blight offender. Motion carried.

**WC – 163 High Street (10j.):** Motion by Roberts, supported by Adams, to approve adjusting the Water bill for 163 High Street to their 3 month average, as recommended by the Water Committee. Motion carried.

**Water Ordinance Amendment & Notice (10k.):** Motion by Adams, supported by Roberts, to approve Ordinance 7-2019 amending Water Ordinance #3, and Notice of Adoption as presented, as recommended by the Water Committee. Roll call: Trustee Adams - yes, Treasurer Roberts - yes, Supervisor Boogren – yes, Trustee Armatti – absent, Clerk Borrett – absent. Motion carried.

**Fiscal Year Amending Ordinance & Notice (10l.):** Motion by Boogren, supported by Adams, to approve Ordinance 5-2019 amending the Fiscal Year Ordinance, and Notice of Adoption, as presented. Treasurer Roberts – yes, Supervisor Boogren – yes, Trustee Adams – yes, Trustee Armatti – absent, Clerk Borrett – Absent. Motion carried.

**Herbicide Repeal Ordinance & Notice (10m.):** Motion by Roberts, supported by Adams, to approve Ordinance 6-2019 repealing the Herbicide, Defoliant, Desiccant, and Plant Regulator Ordinance and Notice of Adoption, as presented. Roll call: Trustee Adams – yes, Treasurer Roberts – yes, Supervisor Boogren – yes, Trustee Armatti – absent, Clerk Borrett – absent. Motion carried.

**Cemetery Caretaker Pay (10n.):** Motion by Boogren, supported by Adams, to approve increasing the rate of pay for the Township Cemetery caretaker by 50 cents per hour effective July 1, 2019. Discussion ensued. Motion carried.

**FD – Training Expense (10o.):** Motion by Boogren, supported by Roberts, to approve Fire Department Training Fees for \$2,000.00. Supervisor Boogren stated this is an annual training. Motion carried.

**UPEA – Clubhouse Masonry Repair Proposal (10p.):** Motion by Adams, supported by Roberts, to approve the proposal from UPEA for Clubhouse Masonry Repair, totaling \$4,200.00. Motion carried.

**DISCUSSION ITEMS:** None

**OLD BUSINESS:**

**Solar Update (12a.):** Supervisor Boogren stated he had talked to Mr. VanderVeen regarding the UPPCO project in Delta County. Mr. VanderVeen stated he was currently in negotiations with Marquette Board of Light and Power. Supervisor Boogren thought it would be for a smaller project in the area.

Treasurer Roberts questioned the status of the Assessor’s Platt. Supervisor Boogren and Trustee Adams stated they believed the situation has resolved itself. An agreement has been reached between the two parties involved. Attorney Marin will look into an update.

**CORRESPONDENCE:** None

**Public Comment:** Jack Seder commented on Body Camera policies for the Police Department. Jim Jackson commented on Committee responsibility. Supervisor Boogren clarified the Committee responsibilities. Pat Johnson commented on the Alumni softball games.

**Board Comment:** Trustee Adams commented on the Ice Track status. He also asked the Board if he could solicit bids for the flooring in the Lions Room. Supervisor Boogren approved the request. Trustee Adams then commented on the baseball fields. Treasurer Roberts offered all to have a happy and safe holiday. Supervisor Boogren complemented Public Works on the Pavilion and Clock Tower. The

Fireworks Ordinance and new Law will be enforced. He also reminded the public that the Fire Department will be displaying Fireworks on the July 4<sup>th</sup>.

**Adjournment:** Supervisor Boogren adjourned the meeting at 7:12 p.m.

Respectfully submitted,

Stacy Filizetti  
Board Secretary

Michelle Borrett  
Forsyth Township Clerk