

**Forsyth Township Board
Regular Meeting
Gwinn Community Center
July 25, 2019**

Supervisor Boogren called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Boogren, Clerk Borrett, Treasurer Roberts, Trustee Armatti and Trustee Adams

Board Members Absent: None

Also Present: Attorney Marybeth Marin, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Adams, supported by Borrett, to approve the Minutes from the June 27, 2019 and July 3, 2019 Board Meetings, as presented. Motion carried.

Agenda: Motion by Adams, supported by Armatti, to approve the agenda with the addition of 10l. PD – POAM Union Contract Additions, and the deletion of 10j. PW – Tarp Rack for Dump Truck. Motion carried.

Public Comment: Jim Jackson commented on water meters.

Department Reports: The following reports were placed on file: EMS, Assessing, Zoning, Senior Citizens Director, Fire, Library, Police, Public Works, General Operating Financial and Water Committee.

Attorney’s Report: Attorney Marin stated she had nothing to report, however she would like to address issues as they come up under action items. Supervisor Boogren agreed.

Approval of Bills & Vouchers: Motion by Roberts, supported by Borrett, to approve the bills and vouchers totaling \$54,091.12, as presented. Motion carried.

**Forsyth Township
Bills For Approval
7/25/19**

Vendor	Description	Amount
Airgas	PW/FD Cylinder Rental and Gases	446.55
American Welding	EMS Oxygen	74.08
Auto Value	Various Dept Parts	1,283.02
Bichler Concrete	Park Trail	848.03
College Laundry	Various Dept Carpet/Uniform Svc	391.96
Compudyne	Computer Support & Hardware	2,021.56
Core & Main	W/S Parts	1,069.77

Dalco	Various Dept Supplies	183.46
Drug Screen Plus	Drug Screening	40.00
Emergency Medical Products	EMS Medical Supplies	40.95
Fahey Schultz Burzych Rhodes PLC	Attorney Fees	5,602.50
Fastenal	PW - Pavilion Supplies	288.94
Frobergs	PW Safety Boots	154.88
Galls	PD Uniforms	281.51
Gold Star Coaches & Charter	SC Bus Charter	2,950.00
Gordon Food Service	CH Food	152.87
GreatAmerican Financial	Server Lease	562.43
Harris	W/S Bills / Checks	1,186.60
Iron Bay Computer	Domain Registration	209.95
Jerry's Small Engine	PW parts	17.30
JRs Tree Service	Tree Removal	250.00
Kustom Signals	PD Radar	1,714.00
LJ Heating	EMS Air Conditioning Repair	3,245.00
Marin Law Firm	Attorney Fees	750.00
Menards	Supplies for Various Depts	1,023.29
Michigan Assoc of Chiefs of Police	PD Job Posting	100.00
MJ VanDamme	Ballfield	4,200.00
MyTana	Sewer Parts	402.93
Nagelkirk	Beautification Flowers	1,245.22
North Country Septic	Banshee Park/4th of July Restrooms	445.00
Northland Lawn Sport & Equip	PW Parts	74.88
Pacific Telephone	Payphone	50.00
Pomps Tire	PD Tires	520.00
Quill	Supplies for Various Depts	245.82
Range Telecommunications	Miss Dig	27.50
Road Machinery & Supplies	PW Parts	325.69
Sherwin Williams	Building Parts	797.11
State of Michigan	Waste Water License	95.00
The Mining Journal	Publishing & SC Subscription Renewal	1,834.14
The Office Planning Group	Copier	284.78
TransUnion	PD Background Checks	50.00
UPEA	Pavilion Engineering Services	243.34
UP Health System	PW Drug Testing	70.00
UP Kubota	PW Kubota Parts	437.25
Varsity Scoreboards	Ballfield Scoreboard	3,385.36
Wex Bank	Fuel	2,504.48

TOTAL

42,127.15

**Forsyth Township
Additional Bills For Approval
7/25/19**

Vendor	Description	Amount
Ace	Various Dept Supplies	1,529.30
A. Lindberg & Sons	SC - Supplies	182.03
Air Gas	FD Air Tanks	1,412.41
Canon Financial	Copier Lease	135.07
City of Marquette	Water Bacteriological Analysis	75.00
Code Electric	Electrical Repairs	3,081.94
College Laundry & Rental	Carpet & Uniform Service	74.50
Compudyne	Computer Equip and Support	380.00
Dalco	Various Dept Supplies	190.97
Fastenal	Pavilion Supplies	326.10
Frobergs Clothing	PW Boots	159.99
JF Ahern	Fire Equipment Inspection	1,536.01
Menards	Various Dept Supplies	259.84
Modeltown	Various Dept Fuel	575.27
Quill	Various Dept Supplies	270.90
R&R Fire Truck	EMS Shipping for Life Line	54.85
Road Machinery & Supplies	PW Dump Truck Tarp	998.29
Roy's Grading	Ballfield Road Grading	100.00
UP Health System	PD Physical	298.00
US Postal Service	SC Bulk Mailing/Newsletter	82.00
Wolverine Door Service	PD Garage Door Repair	241.50
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		11,963.97
	Original Bill Listing	42,127.15
	Total Accounts Payable	54,091.12

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 79611 - 79843

Voucher Numbers for Tax

ACTION ITEMS:

EMS – Purchase Batteries and Tray (10a.): Motion by Borrett, supported by Adams, to approve EMS purchasing a battery tray and spare batteries for the Lifepak 15, totaling \$1,200. Motion carried.

EMS – Purchase Power Cot (10b.): Motion by Roberts, supported by Boogren, to approve EMS purchasing a power cot for approximately \$40,000. Discussion ensued. The primary ambulance has been unusable due to mechanical issues. The secondary ambulance is currently being used without a power cot. It would be in the best interest for all involved to have a power cot in this ambulance also. It can be transferred to a new ambulance. Motion carried.

KI Sawyer Parking Ordinance (10c.): Motion by Boogren, supported by Adams, to affirm that the Sawyer Operations Authority has the authority to make the KI Sawyer Parking Ordinance. Discussion ensued. Supervisor Boogren explained the need for the Ordinance. This will support the ability of emergency gear and the Marquette County Road Commission. Clerk Borrett commented on the lack of parking for home nursing and social workers. Supervisor Boogren will address that issue at the next SOA meeting. Motion carried.

CH - Flooring (10d.): Motion by Adams, supported by Boogren, to approve the bid from Magdaleno Floors for \$6,250 to complete and replace the flooring in the Clubhouse hallway and the Lions Room. Motion carried.

WC – Water Committee (10e-h.): Motion by Boogren, supported by Adams, to approve the Water Committee’s recommendation for 10e.-h. Motion carried.

342 Princeton St. – Adjust bill to 3 month average
61 E. Maas St. – Adjust bill to 3 month average
375 N. Adams St. – Reimburse \$100 for plumbing bill
33 N. Pearce – Adjust bill to 3 month average

PW – Asphalt Repair (10i.): Motion by Adams, supported by Roberts, to approve the bid from Superior Paving for \$6,700 for asphalt repairs, based on past good work. Discussion ensued. Supervisor Boogren requested to be updated on the reason for the decision. Motion carried.

PW – Tarp Rack for Dump Truck (10j.): Deleted.

Office Copier (10k.): Motion by Boogren, supported by Borrett, to approve the 50 page per minute copier quote from OPG with pricing option to lease instead of purchase, including the maintenance and supplies contract. Discussion ensued. Supervisor Boogren clarified option number 4. The existing copier will move to the Police Department. Motion carried.

PD – POAM Union Contract Additions (10l.): Motion by Adams, supported by Roberts, to approve the POAM Union Contract additions, as presented. Supervisor Boogren met with Interim Police Chief Kjellin

and Union Steward Sargent Cadwell. This is advantageous for the Police Department and the Township. Motion carried.

DISCUSSION ITEMS:

Housing Commission Ordinance (11a.): Supervisor Boogren was unclear of the need of this Ordinance. Trustee Adams and Supervisor Boogren suggested repealing it, as it is no longer needed.

Motion by Adams, supported by Boogren, to repeal the Housing Commission Ordinance #1-72. Roll call: Supervisor Boogren - yes, Clerk Borrett - yes, Treasurer Roberts – yes, Trustee Adams – yes, Trustee Armatti – yes. Motion carried.

Electric Code and Enforcement Ordinance (11b.): Trustee Adams believed this Ordinance was no longer needed.

Motion by Adams, supported by Roberts, to repeal Ordinance #5-77 Adopt the Michigan Electrical Code and Enforcement. Roll call: Trustee Armatti – yes, Trustee Adams – yes, Treasurer Roberts – yes, Clerk Borrett – yes, Supervisor Boogren – yes. Motion carried.

Little Lake Ballfield (11c.): Supervisor Boogren asked Superintendent of Public Works, Eric Jancsi, to address this issue. Superintendent Jancsi explained that years ago there was a Lease between the Township and Little Lake Ballfield property owner Sorensen, to provide upkeep on the Ballfield. The Ballfield has not been used in several years. The Township currently owns beautiful Ballfields. He does not believe the Little Lake location is needed. It was the consensus of the Board to terminate the lease. Should there be a need in the future, it will be reevaluated at that time.

OLD BUSINESS: Supervisor Boogren will write a letter to the Planning Commission regarding the approval of Southgate Drive as a connector road.

CORRESPONDENCE: None

Public Comment: Jim Jackson questioned the duties of the Township Attorney and Water Committee. Nan St. Aubin inquired about the new Attorney and a tree at Nordeen Park.

Board Comment: Trustee Adams reminded everyone about the Fun Daze festivities. Supervisor Boogren announced the Firefighters Tournament in Calumet. He also stated Forsyth Township will be hosting the Tournament in 2020. He also thanked Trustee Adams for his time for the Board of Review.

Adjournment: Supervisor Boogren adjourned the meeting at 6:59 p.m.

Respectfully submitted,

Stacy Filizetti
Board Secretary

Michelle Borrett
Forsyth Township Clerk