

**Forsyth Township Board
Regular Meeting
Gwinn Community Center
November 21, 2019**

Supervisor Boogren called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Boogren, Clerk Borrett, Treasurer Roberts, Trustee Armatti and Trustee Adams

Board Members Absent: None

Also Present: Attorney Marybeth Marin, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Borrett, supported by Armatti, to approve the Minutes from the October 24, 2019 Regular Board Meeting, as presented. Supervisor Boogren abstained, as he was not present at last month’s meeting. Motion carried 4-0.

Agenda: Motion by Roberts, supported by Borrett, to approve the agenda deleting 10a. Deferred Compensation Ordinance, 10b. Pension Plan Ordinance and adding 10k. MCRC 2020 Road Improvement Recommendations, 10l. PD – Phone System and 10m. Guardian Flight Agreement. Motion carried.

Public Comment: Mike Jakubowski offered to answer any questions during 11g. Rich Johnson commented on Interim Police Chief Kjellin’s performance. Linda Peterson commented on water charges.

Department Reports: The following reports were placed on file: EMS, Assessing, Zoning, Senior Citizens Director, Library, Police, Public Works, and General Operating Financial.

Attorney’s Report: Attorney Marin stated the letters have gone out on the Horseshoe Lake Properties. The Guardian Flight Agreement is complete and has been added to the Agenda.

Approval of Bills & Vouchers: Motion by Roberts, supported by Adams, to approve the bills and vouchers for \$346,149.95, as presented. Supervisor Boogren stated there were large dollar items this month, including the Clubhouse Boiler. Trustee Armatti commented on Attorney costs. Motion carried.

**Forsyth Township
Bills For Approval
11/21/19**

Vendor	Description	Amount
Airgas	PW/FD Cylinder Rental and Gases	712.36
A Lindberg & Sons	PW Drain Rock	105.19
American Planning Assoc.	A/Z Subscription Renewal	60.00
American Welding	EMS Oxygen	134.81
Auto Value	Various Dept Parts	579.90

Axon Enterprise	PD Body Cam	699.00
Bell Physician Practices	EMS Respiratory Tests	605.00
Bill Hemmila	PW Lumber Cutting	1,485.00
BS &A	Annual Support	1,092.00
City of Marquette	Water Testing	750.00
College Laundry	Various Dept Carpet/Uniform Svc	465.88
Code Electrical	PW Park Repair	339.50
Compudyne	Computer Support & Hardware	1,703.50
Dalco	FD/EMS Cleaning Supplies	82.43
Dressler Mechanical	CH Boiler	49,900.00
Emergency Medical Products	EMS Medical Supplies	1,016.11
ETNA Supply	PH Storm Drain	595.35
Fahey Schultz Burzych Rhodes PLC	Attorney Fees	9,289.50
Ferrellgas	PW Transfer Station Tank	26.50
Galls	PD Uniforms	206.34
Glance This Way	PD USB Drives	150.00
Gordon Food	CH Snacks	362.69
Jackson-Hirsh	EMS Medical Supplies	113.77
Marin Law Firm	Attorney Fees	890.00
Marquette County Equalization	Assessing Contract	26,751.00
MCRC	Road Repairs	201,209.83
Matthew Hagerty	EMS VFIS Drivers Training	250.00
Menards	Supplies for Various Depts	706.92
Miller-Bradford	PW Air Compressor	24,725.00
Northern Awning & Window	PW Window	124.50
Paula Sirois	A/Z Reimbursement Computer Equip	95.39
Planning & Zoning News	A/Z Subscription Renewal	185.00
Pomps Tire	PW Tire	77.25
Quill	Office Supplies	779.62
Range Telecommunications	Miss Dig	4.55
Recovery Systems	PW Transfer Station Straps	449.00
Signs Unlimited	PD Decals	130.00
State of Michigan	PW Annual Water Fee	1,339.40
The Mining Journal	Publishing	1,893.69
The Office Planning Group	Copier Maintenance	270.65
TransUnion	PD Background Checks	50.00
UP Health Systems	EMS AHA BLS E-Cards	20.00
USA Bluebook	Water Parts	42.48
	TOTAL	330,469.11

**Forsyth Township
Additional Bills For Approval
11/21/19**

Vendor	Description	Amount
Ace	Various Dept Supplies	154.94
Canon Financial Services	Copier Contracts	199.58
Compudyne	Computer Equip and Support	712.50
Dalco	CH Cleaning Supplies	121.03
Gordon Food Service	CH Concessions	126.93
Michigan State Firemens Assoc	FD Membership Dues	75.00
Quill	Various Dept Supplies	46.86
State of Michigan	Audit Services	13,800.00
Swick	Office Boiler Maintenance	72.00
White Water Assoc.	Water Testing	372.00
		15,680.84
Original Bill Listing		330,469.11
Total Accounts Payable		346,149.95

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 80426 - 80650
Voucher Numbers for Tax 1908 - 1916

ACTION ITEMS:

Deferred Compensation Ordinance (10a.): Deleted.

Pension Plan Ordinance (10b.): Deleted.

PD – CCTV (10c.): Motion by Adams, supported by Roberts, to approve \$3,900.81 to improve, upgrade and add to our CCTV system in use by the Police Department for our protection. Clerk Borrett asked for clarification of the cameras and the reason for the urgent upgrade. Trustee Adams gave a summary of use and need. Supervisor Boogren questioned the camera locations in the Police Department. Motion carried.

PW – Wood Chipper (10d.): Motion by Boogren, supported by Armatti, to approve the estimate from Vermeer Wisconsin Inc. to repair the Wood Chipper, totaling \$2,105.62. Superintendent Jancsi explained the chipper was purchased used and has been used frequently. Motion carried.

PW – Clubhouse Door (10e.): Motion by Roberts, supported by Adams, to approve the quote from Wolverine Door Service for \$1,657.85 to replace the Clubhouse doors. Trustee Armatti questioned the need for new doors. Supervisor Boogren stated there were safety and security issues. Motion carried.

PW – Police Dept Door (10f.): Motion by Roberts, supported by Adams, to approve the quote from Wolverine Door Service for \$5,658.34 to replace the door at the Police Department. Discussion ensued. Interim Chief Kjellin confirmed all three bids meet the specifications required. Superintendent Jancsi recommended to not except the bids. They came in much higher than expected. The door may be modified at a lower price with the same security level. He will pursue quotes for the modifications. Trustee Adams expressed his concern for the security of the Police Department. Motion failed 0-5.

Health Care Resolution (10g.): Motion by Roberts, supported by Borrett, to approve the Health Care Resolution for the Exemption Option, as presented. Roll call: Trustee Armatti – yes, Clerk Borrett – yes, Supervisor Boogren – yes, Treasurer Roberts – yes, Trustee Adams – yes. Motion carried.

HEALTH CARE RESOLUTION OPTION - EXEMPTION
RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN
2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

WHEREAS, 2011 Public Act 152 (the “Act”) was passed by the State Legislature and signed by the Governor on September 24, 2011;

WHEREAS, the Act contains three options for complying with the requirements of the Act;

WHEREAS, the three options are as follows:

- 1) Section 3 - “Hard Caps” Option - limits a public employer’s total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 - “80%/20%” Option - limits a public employer’s share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 - “Exemption” Option - a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the Forsyth Township Board has decided to adopt the annual Exemption option as its choice of compliance under the Act;

NOW, THEREFORE, BE IT RESOLVED the Forsyth Township Board of Forsyth Township, Marquette County, elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for the Medical Benefit Plan coverage year January 1, 2020 through December 31, 2020.

Upon a call of the roll, the vote was as follows:

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED NOVEMBER 21, 2019.

Michelle Borrett, Forsyth Township Clerk

Rebuild Server (10h.): Motion by Boogren, supported by Adams, to approve Compudyne’s quote for upgrading the Virtual Server, totaling \$2,016.00. Motion carried.

Regular Meeting Dates (10i.): Motion by Adams, supported by Borrett, to approve the Notice of Regular Meeting dates, as presented. Motion carried.

Additional MERS Payment (10j.): Motion by Borrett, supported by Adams, to approve making a one-time MERS payment for \$150,000 and budget adjustments, as presented. Supervisor Boogren stated he met with the MERS Representative last week. Motion carried.

GENERAL FUND				
Department	Department #	Original/Amended	New	Difference
Revenue		2,712,810	2,712,810	0
Expense				
Assessing/Zoning	209	241,220	248,220	7,000
Office	260	95,440	100,640	5,200
Buildings & Grounds	265	185,820	198,620	12,800
Cemetery	276	40,735	42,435	1,700
Public Works	441	125,695	133,795	8,100
Transfer Station	528	54,915	56,315	1,400
Senior Center	672	204,850	211,250	6,400
Transfers Out	965	796,000	846,000	50,000
			Total	92,600
Beginning Fund Balance	1,579,900	4/1/19		
Estimated Revenues:	2,712,810			
Estimated Expenses:	(2,857,860)			
Estimated Ending Fund Balance:	1,434,850	3/31/20		

Police Fund			
	Original/Amended	New	Difference
Revenue	1,063,825	1,113,825	50,000
Expenses	1,079,760	1,129,760	50,000
Beginning Fund Balance	268,892	4/1/19	
Estimated Revenues:	1,113,825		
Estimated Expenses:	(1,129,760)		
Estimated Ending Fund Balance:	252,957	3/31/20	

Clubhouse/Recreation Fund			
	Original/Amended	New	Difference
Revenue	388,500	388,500	0
Expenses	597,615	616,115	18,500

Beginning Fund Balance	630,105	4/1/18
Estimated Revenues:	388,500	
Estimated Expenses:	(616,115)	
Estimated Ending Fund Balance:	402,490	3/31/19

Sewer Fund			
	Original/Amended	New	Difference
Revenue	369,500	369,500	0
Expenses	375,470	391,770	16,300
Beginning Net Position	1,409,057	4/1/19	
Estimated Revenues:	369,500		
Estimated Expenses:	(391,770)		
Estimated Ending Net Position:	1,386,787	3/31/20	

Water Fund			
	Original/Amended	New	Difference
Revenue	650,500	650,500	0
Expenses	654,310	676,810	22,500
Beginning Net Position	2,303,277	4/1/19	
Estimated Revenues:	650,500		
Estimated Expenses:	(676,810)		
Estimated Ending Net Position:	2,276,967	3/31/20	

MCRC 2020 Road Improvement Recommendations (10k.): Motion by Roberts, supported by Adams, to accept the Marquette County Road Commission’s 2020 Road Improvement Recommendations, as presented. Supervisor Boogren informed the public of the roads involved and repairs expected. Supervisor Boogren stated he did inform Marquette County Road Commission Engineering Manager Jim Iwanicki and Commissioner Bill Nordeen of his displeasure of insufficient assistance to local municipalities. Motion carried.

PD – Phone System (10l.): Motion by Roberts, supported by Adams, to approve the Police Department phone system from Range Telecommunications for \$1,966.94. Treasurer Roberts asked Rich Johnson to comment on the current system. He explained the current system is out of date. Supervisor Boogren commented on the budget. Motion carried 4-1.

Guardian Flight Agreement (10m.): Motion by Adams, supported by Roberts, to approve the Guardian Flight Ground Transportation Agreement, as presented. Attorney Marin pointed out the request to be listed as additional named insured was not accepted. Motion carried.

DISCUSSION ITEMS:

EGL Water Requirements (11a.): Supervisor Boogren asked Superintendent of Public Works Eric Jancsi to explain the reasoning for this requirement. Superintendent Jancsi explained a bad water sample mandated permanent Chlorination. Due to recent communication with EGLE, he is unsure if this requirement will be mandated. He will be getting two employees certified. Supervisor Boogren requested a plan be presented to the Board for next month's meeting.

Board of Light and Power, Michigan Consolidated Gas and Michigan Gas Franchise Ordinances (11b., 11c., 11d.): Trustee Adams suggested eliminating them, if they are no longer required. Treasurer Roberts indicated we have contracts with the companies. Attorney Marin will review repealing them.

Motion by Boogren, supported by Adams, to do away with all three Ordinances, pending appropriate review. Action will be taken at next month's meeting. Motion carried.

Capital Improvement Plan Update (11e.): Supervisor Boogren asked Bookkeeper Rodgers to give an update on the Capital Improvement Plan. She indicated the plan was on track, bearing in mind the clubhouse repair has not been completed. Supervisor Boogren informed the Board that the Department Heads will meet in January.

Millage for Fire Department Equipment (11f.): Trustee Adams commented on his concerns of upcoming equipment needs. He is suggesting .35 mills to be put on a ballot. The Board will consider this suggestion.

Water Committee (11g.): Supervisor Boogren asked the Board to consider having community members placed on the Water Committee, as we do have them on other committees. Discussion ensued. Supervisor Boogren reiterated any decisions made for the Water and Sewer systems will ultimately be the decision of the Township Board.

Motion by Boogren, supported by Adams, to reform the Water Committee Board to include 1 Board Member, 1 Employee and 3 water users, which we will solicit applications. Other employees will need to be present to answer any questions. Motion carried.

Supervisor Boogren also commented on term limits. The committee should consider the term lengths.

OLD BUSINESS: None

CORRESPONDENCE: None

Public Comment: Rich Johnson thanked the Board for their support. Mike Jakubowski thanked the Board for the Water Committee. Linda Peterson thanked the Board for the Water Committee.

Board Comment: Supervisor Boogren thanked the residents for attending.

Adjournment: Supervisor Boogren adjourned the meeting at 7:33 p.m.

Respectfully submitted,

Stacy Filizetti
Board Secretary

Michelle Borrett
Forsyth Township Clerk