

**Forsyth Township Board
Regular Meeting
Gwinn Community Center
December 19, 2019**

Supervisor Boogren called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Boogren, Clerk Borrett, Treasurer Roberts, Trustee Armatti and Trustee Adams

Board Members Absent: None

Also Present: Attorney Marybeth Marin, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Borrett, supported by Armatti, to approve the Minutes from the November 21, 2019 Regular Board Meeting, as presented. Motion carried.

Agenda: Motion by Roberts, supported by Borrett, to approve the agenda with the additions of 10o. Planning Commission Members, 10p. Marquette County Public Safety Building Lease, 10q. Aircraft Emergency Response Agreement and deleting 10m. Purchase Rod for Sewer Machine. Motion carried.

Public Comment: None

Department Reports: The following reports were placed on file: EMS, Zoning, Senior Citizens Director, Library, Police, Public Works, and General Operating Financial.

Trustee Adams asked Interim Police Chief Kjellin if a patrol vehicle was no longer operable. Chief Kjellin confirmed.

Attorney's Report: Attorney Marin explained the information and recommendation she received from Attorney Matt Kuschel's regarding the Franchise Ordinances. They are continuing work on the Horseshoe Lake properties. Civil Infraction is the next step.

Approval of Bills & Vouchers: Motion by Roberts, supported by Armatti, to approve the bills and vouchers as presented totaling \$289,655.83. Motion carried.

**Forsyth Township
Bills For Approval
12/19/19**

Vendor	Description	Amount
Airgas	PW/FD Cylinder Rental and Gases	688.95
American Welding	EMS Oxygen	46.76
Auto Value	Various Dept Parts	1,573.61
Beauchamp Plumbing & Heating	CH Fireplace Repair	233.99
City of Marquette	Water Testing	175.00

College Laundry	Various Dept Carpet/Uniform Svc	481.83
Compudyne	Computer Support & Hardware	2,158.50
Delta College	PD Training	285.00
Elcom	FD Radios	3,958.74
Emergency Medical Products	EMS Medical Supplies	421.03
Fahey Schultz Burzych Rhodes PLC	Attorney Fees	2,178.50
Ferrellgas	PW Transfer Station Tank	218.95
Frobergs Clothing	PD Socks	20.98
Harris	W/S FlexiBill Annual Fees	6,273.68
Industrial Marketing	PW Holder Parts	20.82
Marin Law Firm	Attorney Fees	750.00
MCRC	Serenity Drive Remarking	400.16
Menards	Supplies for Various Depts	81.82
MERS	Additional Payment	250,000.00
Miss Dig	W/S Annual Fees	1,494.72
Modeltown Express	Various Dept Fuel	3,267.62
Pride Printing	Transfer Station Slips	321.37
Purchase Power	Postage	520.99
Quill	Office Supplies	149.06
Range Telecommunications	Miss Dig	34.55
Remy Battery	A/Z Battery	119.28
State of Michigan	PW NPDES Fee/PD Token Fee	466.00
The Mining Journal	Publishing	452.58
The Office Planning Group	Copier Maintenance	156.21
TransUnion	PD Background Checks	100.00
UPEA	Engineering Services	182.00
UP Health Systems	EMT Course	1,300.00
UP Lab Testing	PW Testing	47.30
US Postal Service	W/S Permit Fee	235.00
USA Bluebook	Water Parts	51.18
Vermeer	PW Wood Chipper Parts	2,176.18
Wells Fargo	Various Dept Supplies	302.91
Zach Burch	PD Reimbursement Dry Cleaning	53.30
	TOTAL	281,398.57

Forsyth Township
Additional Bills For Approval
12/19/19

Vendor	Description	Amount
Ace	Various Dept Supplies	906.45
Canon Financial Services	Copier Contracts	199.58
Code Electrical	Sewer Lift Station Repair	1,574.66
College Laundry	Uniform & Carpet Service	31.25
Emergency Medical Products	EMS Medical Supplies	648.40
Drug Screen Plus	PW Drug Screening	159.00
Fredrickson Supply	Sewer Machine Repairs	1,996.48
LoyalTees	PD Shirts	123.50
Menards	PD Rugs	128.75
NMU	PD Training	150.00
Office Depot	PD Chairs	374.97
Quill	Various Dept Supplies	356.38
Snyder Drug	Various Dept Supplies	285.00
State of Michigan	EMS QAA Assessment	298.15
UPEA	Engineering Services	511.50
UP Office	SC Copier Maintenance	288.00
US Postal Service	Newsletter	80.46
WEX Bank	Fuel	144.73
		8,257.26
	Original Bill Listing	281,398.57
	Total Accounts Payable	289,655.83

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 80651-80811
Voucher Numbers for Tax 1917-1920

ACTION ITEMS:

Repeal of Deferred Compensation Ordinance (10a.): Motion by Boogren, supported by Roberts, to adopt Ordinance 10-2019, repealing the Deferred Compensation Ordinance, as presented. Supervisor Boogren commented on the Attorney response regarding the two repeal Ordinances. Roll call: Trustee Armatti – yes, Clerk Borrett – yes, Trustee Adams – yes, Supervisor Boogren – yes, Treasurer Roberts – yes. Motion carried.

Repeal of Pension Plan Ordinance (10b.): Motion by Boogren, supported by Armatti, to adopt Ordinance 11-2019, repealing the Pension Plan Ordinance, as presented. Roll call: Trustee Adams – yes, Trustee Armatti – yes, Clerk Borrett – yes, Supervisor Boogren - yes, Treasurer Roberts – yes. Motion carried.

EMS - Officers (10c.): Motion by Roberts, supported by Borrett, to approve the EMS Officers, as presented. Director Carilyn Froberg, Assistant Director Tony Baez, Treasurer Gaylord Hamm, Training Officer Matthew Hagerty, Assistant Training Officer Kim Davis, Supply/Equipment Officer Matthew Perala. Motion carried.

A/Z – Reappoint BOR Members (10d.): Motion by Borrett, supported by Armatti, to approve reappointing Board of Review members Jim Nowak, Chic (Maurene) Hakes, Dwight Sunday and alternates Bonnie Filizetti-Hartzell and George Bodenus. Motion carried.

A/Z BOR Training (10e.): Motion by Boogren, supported by Roberts, to approve the Board of Review training, as presented. Supervisor Boogren stated there are new requirements and this training meets State mandates. Motion carried.

A/Z BOR Wage Increase (10f.): Motion by Adams, supported by Armatti, to approve increasing the Board of Review pay increase from \$11.50 to \$15.00 per hour. Discussion ensued. Clerk Borrett asked how other Boards are paid. Zoning Administrator Hakes conveyed that Assessor Lykins stated most were paid per meeting. Supervisor Boogren stated there was not a State Statute that mandates the pay and that it was at the governing board’s discretion. Trustee Adams commented on the amount of work that goes in to reviewing the properties. Motion carried.

PD – Order Patrol Vehicle (10g.): Motion by Adams, supported by Armatti, to approve the purchase of a new Police Vehicle for the department in the total amount of \$43,174.00. We have received \$21,000 from a KBIC grant. Clerk Borrett questioned which fiscal year the car was budgeted in. Supervisor Boogren stated it was in the next budget, but was needed now. Motion carried.

WC – 138 N. Pine (10h.): Motion by Borrett, supported by Boogren, to approve amending the Water and Sewer bill for 138 N. Pine Street to a 3 month average due to the extended power outage, as recommended by the Water Committee. Motion carried.

WC – 42 E. Jackpine St. (10i.): Motion by Roberts, supported by Armatti, to approve the Water Committee’s recommendation, (which was amending the Water and Sewer bill for 42 E. Jackpine to the monthly minimum of \$65.00 due to a lack of a 3 month average), as recommended by the Water Committee. Motion carried.

WC – Re-evaluate Water Committee (10j.): Motion by Borrett, supported by Armatti, to approve restructuring the New Water Committee, as recommended by the Water Committee (which is the current committee with two water customers, Eric as a non-voting member). Discussion ensued. Trustee Adams commented on the variations of process, time, privacy, purpose and pay which would come out of Water and Sewer fund. After much thought, he has changed his mind from his previous vote. Treasurer Roberts commented on her rethinking the motion that was approved last month also. Clerk Borrett clarified that 3 residents were approved last month, which would change to 2 with this motion. Supervisor Boogren is not comfortable with changing the committee from last month’s meeting, as it was not sufficiently advertised. Clerk Borrett stated that only one application has been received as of today. Supervisor Boogren clarified the vote at hand is for three Forsyth employees and two water and sewer residents. Roll call: Trustee Adams – yes, Trustee Armatti – yes, Clerk Borrett – yes, Supervisor Boogren – no, Treasurer Roberts – no. Motion carried 3-2.

Supervisor Boogren stated the amended Water and Sewer Committee will consist of Trustee Adams, Lynn Rodgers, Paula Sirois and two Water users.

PTO for Non-Union Employees (10k.): Motion by Boogren, supported by Armatti, to approve adding leave benefits for non-union employees, as presented. (which was adding the same leave policy as the permanent part-time USW union employees to the Senior Center positions, effective January 1, 2020.) Discussion ensued. Bookkeeper Rodgers explained the purposed leave. Clerk Borrett abstained from discussion and voting, as she is a Senior Center employee. Motion carried 3-1-1.

PW – Police Door (10l.): Motion by Boogren, supported by Roberts, to approve updating the security of the Police Department door. Discussion ensued. Supervisor Boogren stated Superintendent of Public Works Jancsi, Interim Police Chief Kjellin and himself met to assure the security involved with the update. Treasurer Roberts suggested including a dollar amount in the motion. Motion amended by Boogren, support amended by Roberts, to approve updating the security of the Police Department door, not to exceed \$1,000.00. Motion carried.

Purchase Rod for Sewer Machine (10m.): Deleted.

UPSET Agreement (10n.): Motion by Borrett, supported by Adams, to approve the UPSET Agreement for Law Enforcement Services, with the sum of \$10,000. Supervisor Boogren stated Forsyth Township was one of the largest municipal contributors. Motion carried.

Planning Commission Members (10o.): Motion by Boogren, supported by Borrett, to approve appointing James Nowak to the Planning Commission for a 3 year term expiring 12/31/22 and re-appointing Art Ontto, George Bodenus and Peggy Noha, terms also expiring 12/31/22. Motion carried.

Marquette County Public Safety Building Lease (10p.): Motion by Adams, supported by Boogren, to approve extending the Lease Agreement between The County of Marquette and Forsyth Township for the Public Safety Building, with the same conditions as stated in the third amendment. Motion carried.

Aircraft Emergency Response Agreement (10q.): Motion by Roberts, supported by Armatti, to approve renewing the Aircraft Emergency Response Agreement between the County of Marquette and Forsyth Township, with the same conditions as stated in the prior agreement. Motion carried.

DISCUSSION ITEMS:

Office Security (11a.): Supervisor Boogren stated this discussion was made at a previous meeting. Treasurer Roberts explained she would like to discuss the expense while doing the future budget. There was discussion on various security issues. Supervisor Boogren suggested Treasurer Roberts get with the appropriate people and construct a security assessment.

OLD BUSINESS: None

CORRESPONDENCE: None

Public Comment: Interim Police Chief Kjellin thanked the Board for the continued support.

Board Comment: Supervisor Boogren stated Mr. Hattamer was killed during active duty in Iraq on Christmas Day in 2004. He would like to start a tradition of sending a Police Car with a local Veteran to the Hattamer home and wish the family a Merry Christmas. This year the volunteer Veteran will be Dennis Stachewicz. He also wanted to thank our EMS, Fire Department, Police Department, Emergency Manager and Deputy Emergency Manager for the outstanding job with the Warming Center and the coordination with the Road Commission and County of Marquette. The entire Board wished everyone a Merry Christmas and Happy Holidays.

Adjournment: Supervisor Boogren adjourned the meeting at 7:23 p.m.

Respectfully submitted,

Stacy Filizetti
Board Secretary

Michelle Borrett
Forsyth Township Clerk