

**Forsyth Township Board
Regular Meeting
Virtual Meeting
May 28, 2020**

Supervisor Boogren called the meeting to order at 6:30 p.m., using Zoom Video Communications Inc. for video and teleconferencing.

Board Members Present: Supervisor Boogren, Treasurer Roberts, Trustee Armatti and Trustee Adams

Board Members Absent: Clerk Borrett joined the meeting at 6:41, due to technical problems.

Also Present: Attorney Steven Koski Administrator of the virtual/teleconferencing meeting, Attorney Marin, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Roberts, supported by Adams, to approve the Minutes from the April 30, 2020 Board Meeting, as presented. Roll call: Supervisor Boogren – yes, Clerk Borrett – absent, Trustee Armatti – yes, Trustee Adams – yes, Treasurer Roberts – yes. Motion carried.

Agenda: Motion by Roberts, supported by Adams, to approve the agenda, as presented. Roll call: Treasurer Roberts – yes, Trustee Armatti – yes, Trustee Adams - yes, Supervisor Boogren – yes, Clerk Borrett – absent. Motion carried.

Public Comment: Supervisor Boogren asked if there was any public comment. Administrator Attorney Koski explained how the public should request to be heard. An attendee questioned the comment period. Supervisor Boogren explained the process. The attendee was looking for the Zoning meeting which was to follow this meeting.

Department Reports: The following reports were placed on file: Zoning, Senior Citizens Director, Fire, Library and General Operating Financial.

Attorney’s Report: Attorney Marin stated there was a pretrial scheduled for tomorrow.

Approval of Bills & Vouchers: Motion by Boogren, supported by Roberts, to approve the bills and vouchers totaling \$77,448.65, as presented. Roll call: Treasurer Roberts – yes, Supervisor Boogren – yes, Trustee Adams – yes, Clerk Borrett – absent, Trustee Armatti – yes. Motion carried.

**Forsyth Township
Bills For Approval
5/28/20**

Vendor	Description	Amount
Airgas	PW/FD Cylinder Rental and Gases	695.90
A1 Sport & Welding	PW Supplies	96.68
Advance Auto Parts	Parts for Various Depts	211.91

American Welding	EMS Oxygen	108.87
Auto Value	Various Dept Parts	699.92
Bergdahl's	PW Parts	373.26
BS&A Software	Software	3,400.00
Bound Tree	EMS Medical Supplies	87.34
Canon Financial	Copier	199.58
Carpet Specialist	CH Restroom	2,630.00
City of Marquette	Water Analysis	150.00
College Laundry	Various Dept Carpet/Uniform Svc	385.10
Compudyne	Computer Support & Hardware	4,164.89
Elcom	PD New Vehicle Parts	3,239.50
Emergency Medical Products	EMS Medical Supplies	429.95
Fahey Schultz Burzych Rhodes PLC	Attorney Fees	1,935.00
Fidlar Technologies	PD Ticket Books	820.02
Fox Marquette	Parts/Repairs for Various Depts	372.29
Fox Negaunee	Parts/Repairs for Various Depts	281.08
Frobergs Clothing	PW Boots	533.75
Jerry's Small Engine Repair	PW Mower Parts	422.12
Kustom Signals	PD Parts	714.00
Marin Law	Attorney Fees	750.00
Menards	Supplies for Various Depts	517.58
MTA	Dues	3,835.55
Modeltown Express	Various Dept Fuel	111.87
Neal's Truck Parts	PW Truck Parts	2,041.27
PTS	Payphone	50.00
Pomasl Fire Equipment	FD Uniforms	133.00
Pomp's Tire	PD Tires	540.00
Pride Printing	PD Case Folders	409.07
Quill	Office Supplies	187.42
Range Telecommunications	FD Battery / PW Miss Dig	101.10
The Office Planning Group	Copier	268.31
TransUnion	PD Background Checks	100.00
UPEA	Engineering Services	7,161.50
UPHS - Rampart	EMS Billing	7,239.00
Wex Bank	Various Dept Fuel	1,337.03
Wolverine Door Service	CH Door Security Update	1,657.85
	TOTAL	48,391.71

**Forsyth Township
Additional Bills For Approval
5/28/20**

Vendor	Description	Amount
Ace Hardware	Misc. Supplies	641.40
American Water Works	Annual Dues	224.00
Brad Macario	Supplies-Parks; Water	83.04
County of Marquette	Assessing Services (Jan-March)	26,751.00
Johnsons Telecommunications	Telephone Repairs-Office	105.00
Menards	Supplies-Parks, Senior Center	68.96
North Country Septic	Portable at Cemetery	125.00
One Beat	EMS/Police AED Batteries	603.60
Paul Sirois	Builders License & Course	229.00
Standard Electric	Dump Station Parts-Tourist Park	180.95
Wells Fargo Credit Card	Police Equip; Google for Senior Center	44.99
	SUB-TOTAL:	29,056.94
	ORIGINAL LISTING:	48,391.71
	TOTAL ACCOUNTS PAYABLE:	77,448.65

ACTION ITEMS:

Ballfield Building Trust Fund Grant (10a.): Motion by Adams, supported by Roberts, to approve proceeding with the Ballfield Trust Fund Grant and Building. Roll call: Trustee Adams – yes, Clerk Borrett – absent, Treasurer Roberts – yes, Trustee Armatti – yes, Supervisor Boogren – yes. Motion carried.

EMS – Hire EMT (10b.): Motion by Roberts, supported by Adams, to approve hiring EMT Paige Gahn. Roll call: Trustee Armatti – yes, Trustee Adams – yes, Clerk Borrett – absent, Treasurer Roberts – yes, Supervisor Boogren – yes. Motion carried.

W/S Committee – 862 W M-35 (10c.): Motion by Boogren, supported by Adams, to approve adjusting the Water/Sewer bill for 862 W. M-35 and 51 E. Maas Street, as recommended by the Water/Sewer Committee. Roll call: Clerk Borrett – absent, Supervisor Boogren – yes, Treasurer Roberts – yes, Trustee Adams – yes, Trustee Armatti – yes. Motion carried.

W/S Committee – 51 E Maas St. (10d.): See 10c.

W/S Committee – 220 W Carbon St. (10e.): Motion by Adams, supported by Roberts, to approve taking no action on the Water/Sewer bill for 220 W. Carbon Street, as recommended by the Water/Sewer Committee. Trustee Adams explained the process taken by the Forsyth Township Water Department.

He stated there were multiple meter reads with no evidence of leakage. Roll call: Supervisor Boogren – yes, Clerk Borrett – absent, Trustee Armatti – yes, Trustee Adams – yes, Treasurer Roberts – yes. Motion carried.

FD – Bunker Gear (10f.): Motion by Roberts, supported by Armatti, to approve purchasing Bunker Gear for the Fire Department totaling \$3,872.00. Roll call: Treasurer Roberts – yes, Trustee Armatti – yes, Trustee Adams – yes, Supervisor Boogren – yes, Clerk Borrett – absent. Motion carried.

Clerk Borrett joined the meeting.

Harris Contract (10g.): Motion by Boogren, supported by Adams, to approve the contract from Harris, as presented, for data extraction totaling \$3,000. Treasurer Roberts questioned reasoning for 2 bills. Supervisor Boogren explained the split for starting and finishing. Roll call: Trustee Armatti - yes, Trustee Adams - yes, Clerk Borrett – yes, Treasurer Roberts – yes, Supervisor Boogren – yes. Motion carried.

DISCUSSION ITEMS:

Budget Cuts (11a.): Supervisor Boogren asked if everyone had a chance to review the proposed budget cuts. Treasurer Roberts questioned not hiring a Police Officer. Supervisor Boogren explained it could be revised later. Trustee Adams expressed his concern of the State budget cuts that will affect the smaller units of government such as Townships.

Motion by Adams, supported by Borrett, to approve the budget adjustments as outlined. Roll call: Treasurer Roberts – yes, Clerk Borrett – yes, Trustee Adams – yes, Supervisor Boogren – yes, Trustee Armatti – yes. Motion carried.

**FORSYTH TOWNSHIP
BUDGET ADJUSTMENTS
28-May-20**

GENERAL FUND				
Department	Department #	Original/Amended	New	Difference
Revenue		2,781,885	2,671,885	(110,000)
Expense				
Assessing	209	250,000	249,100	(900)
Office	260	108,150	107,775	(375)
Buildings & Grounds	265	185,650	183,765	(1,885)
Cemetery	276	34,705	34,530	(175)
Fire	336	119,650	117,150	(2,500)
Public Works	441	132,100	131,350	(750)
Transfer Station	528	53,965	52,215	(1,750)
Ambulance	651	153,450	150,950	(2,500)
Senior Center	672	230,000	229,385	(615)
Capital Outlay	900	237,100	227,100	(10,000)
Transfers Out	965	817,500	728,650	(88,850)

			Total	(110,300)
Estimated Beginning Fund Balance	1,509,866	4/1/20		
Estimated Revenues:	2,671,885			
Estimated Expenses:	(2,746,335)			
Estimated Ending Fund Balance:	1,435,416	3/31/21		

Police				
	Original/Amended		New	Difference
Revenue	1,127,350		1,054,500	(72,850)
Expenses	1,201,470		1,128,620	(72,850)
Estimated Beginning Fund Balance	318,854	4/1/20		
Estimated Revenues:	1,054,500			
Estimated Expenses:	(1,128,620)			
Estimated Ending Fund Balance:	244,734	3/31/21		

Clubhouse				
	Original/Amended		New	Difference
Revenue	467,400		467,400	0
Expenses	713,530		605,530	(108,000)
Estimated Beginning Fund Balance	503,822	4/1/20		
Estimated Revenues:	467,400			
Estimated Expenses:	(605,530)			
Estimated Ending Fund Balance:	365,692	3/31/21		

Revolving				
	Original/Amended		New	Difference
Revenue	80,000		70,000	(10,000)
Expenses	131,550		131,550	0
Estimated Beginning Fund Balance	1,080,702	4/1/20		
Estimated Revenues:	70,000			
Estimated Expenses:	(131,550)			
Estimated Ending Fund Balance:	1,019,152	3/31/21		

Library				
	Original/Amended		New	Difference
Revenue	185,000		179,000	(6,000)
Expenses	185,420		185,420	0

Estimated Beginning Fund Balance	119,421	4/1/20
Estimated Revenues:	179,000	
Estimated Expenses:	(185,420)	
Estimated Ending Fund Balance:	113,001	3/31/21

OLD BUSINESS: None

CORRESPONDENCE:

Supervisor Boogren stated there were 2 thank you letters to the EMS, Fire and Police. He will pass them to the departments.

Board Comment: Trustee Adams commented on this Saturday’s Clean-Up day. He also commented on possibly raising the rates at the Transfer Station. It is well used. Trustee Armatti commented on the asphalt at Rice Lake Road. He has concerns on the paving roads that are not in as much need as others. Tomorrow there will be a 2020 Graduation March on the boulevard. Supervisor Boogren complimented the work of Forsyth Township employees.

Adjournment: Supervisor Boogren adjourned the meeting at 6:57 p.m.

Respectfully submitted,

Stacy Filizetti
Board Secretary

Michelle Borrett
Forsyth Township Clerk