

**Forsyth Township Board  
Regular Meeting  
Gwinn Community Center  
August 26, 2021**

Supervisor Boogren called the meeting to order at 6:30 p.m.

**Board Members Present:** Supervisor Boogren, Clerk Borrett, Treasurer Kevern, Trustee Bodenus and Trustee Heikkila

**Board Members Absent:** None

**Also Present:** UPEA Representatives Matt Treado, Ken Dillinger and Carr Baldwin, a number of township employees and concerned citizens.

**Approval of Minutes:** Motion by Borrett, supported by Kevern, to approve the Minutes from the July 22<sup>nd</sup> and August 13<sup>th</sup> Board Meetings, as presented. Motion carried.

**Agenda:** Motion by Kevern, supported by Bodenus, to approve the agenda, with the deletion of 11e. Hire Zoning Official/Assessing Assistant. Motion carried.

**Public Hearing: 425 Agreement with West Branch Township:** Supervisor Boogren opened the Public Hearing for the 425 Agreement with West Branch Township at 6:31 pm. He explained the property to be acquired. There was no public comment offered. Supervisor Boogren closed the Public Hearing at 6:34 pm.

**Public Comment:** None

**Department Reports:** The following reports were placed on file: EMS, Assessing, Zoning, Senior Citizens Director, Fire, Library, Police, General Operating, Emergency Management and Water Committee.

Supervisor Boogren pointed out that Nicole Merlo is the acting Assessor for Marquette County, as Jackie Lykins is out on Medical Leave.

**Attorney's Report:** Attorney Marin did not attend the meeting due to a prior commitment. Supervisor Boogren gave a brief update on the Horseshoe Lake Campground issue.

**Approval of Bills & Vouchers:** Motion by Borrett, supported by Bodenus, to approve the bills and vouchers totaling \$75,225.07, as presented. Treasurer Kevern abstained. Motion carried.

<b>Forsyth Township Bills For Approval 8/26/21</b>		
<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Auto-Value	Parts/Supplies-Various Departments	1,141.87
A. Lindberg & Sons	PW Gravels	318.92

Airgas	PW FD Cylinder and Gases	26.69
American Welding	EMS Oxygen	187.77
Automotive Electric	PW Parts	291.50
Bergdahl's	PW Parts	53.26
Bound Tree	EMS Medical Supplies	989.76
Canon	Copier Lease	199.58
Career Cert	EMS Annual Maintenance Fee	1,496.25
CardConnect	Campground Reservation	10.00
City of Marquette	Water Bacteriological Analysis	75.00
College Laundry & Rentals	Uniform & Carpet Service	370.32
Code Electrical	FD New Siren	1,484.36
Compudyne	Computer Support/Server Lease	302.00
Core & Main	Water Parts	144.14
Crossroads Minimart	PW Fuel	88.56
Emergency Medical Products	EMS Supplies	1,011.27
Fahey Schultz Burzych Rhodes	Attorney Fees	7,677.50
Ferno	EMS Parts	386.81
Financial Systems	A/Z Alarm Monitoring	239.40
Frobergs	PW Boots	199.87
Leonard Fowler	Reimbursement for Safety Equip	102.17
Marin Law Firm, PLLC	Attorney Fees	750.00
Marquette County Health Dept	Campground Inspection	196.00
Marquette County Road Comm	Dust Control/Signs	4,140.62
Menards	Various Dept Supplies	527.31
Newman	PW Sign Supplies	872.00
North Country Disposal	Containers and Dumps	500.00
North Country Septic	Portable Restroom	250.00
Northland Lawn	PW Parts	450.38
Pomasl	FD Supplies	1,727.42
Quill Corporation	Various Dept Supplies	419.10
R&R Fire Truck Repair	FD Repairs	2,445.15
Range Telecommunications	Miss Dig/Locks	204.20
Remy Battery Co	PW Batteries	70.68
State of Michigan	PD Printing	86.50
Superior Lock	W/S Monitoring	359.88
The Mining Journal	Publishing	777.83
The Office Planning Group	Copier	889.96
TransUnion	Background Checks	75.00
UPEA	Engineering	138.08
Wex Bank	Various Dept Fuel	159.16
		<b>31,836.27</b>

**Forsyth Township  
Additional Bills For Approval  
8/26/21**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Avis Meyer-Ketola	Reimbursement for Intergenerational	67.23
Ace Hardware	Various Dept Supplies	1,082.27
Compudyne	Computer Support	75.00
Embroidery Wear House	EMS Uniforms	44.00
Holiday Cleaners	PD Uniforms	134.44
Karl Benstrom	Reimbursement for Cemetery Lot	200.00
Meadowbrook Ins	FD Liquor Liab	525.00
Menards	Various Dept Supplies	400.72
Modeltown Express	Various Dept Fuel	4,621.08
North Country Disposal	Dump Recycle	250.00
North Country Septic	Portable Restrooms	250.00
Nye Uniform	PD Uniforms	185.00
Quill	Various Dept Supplies	182.08
Signature Ford	PD Patrol Vehicle	35,174.00
US Postal Service	SC Postage	197.98
USA Blue Book	Water Parts	
		<b>43,388.80</b>
<b>Original Bill Listing</b>		<b>31,836.27</b>
<b>Total Accounts Payable</b>		<b>75,225.07</b>

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 83981-84161  
Voucher Numbers for Tax 2046-2049

**ACTION ITEMS:**

**425 Agreement with West Branch Township (11a.):** Motion by Boogren, supported by Borrett, to approve the Transfer of Property Agreement (425 Agreement) with West Branch Township, as presented. Roll call: Supervisor Boogren – yes, Clerk Borrett – yes, Treasurer Kevern – yes, Trustee Heikkila – yes, Trustee Bodenus – yes. Motion carried.

**USDA RD Water and Sewer Funding Application Proposal (11b.):** Motion by Borrett, supported by Kevern, to approve the Agreement for Provision of Limited Professional Service from UPEA for USDA RD Water and Sewer Funding, as presented. UPEA Representative Matt Treado briefed the Board on the current plan. He presented the Board a handout with updated information. Motion carried.

**EMS – Proceed with Ambulance Bid Request (11c.):** Motion by Boogren, supported by Kevern, to approve the EMS ambulance specs for bidding purposes, as presented. EMS Director Anthony Baez stated the mileage of the current ambulances, and stated they were on target to have the busiest year ever. Motion carried.

**PW – Contractor to Haul Brush (11d.):** Motion by Borrett, supported by Kevern, to approve paying a contractor to haul the brush to the new recycle area. Discussion ensued. Motion amended by Borrett, support amended by Kevern, to approve paying a contractor \$2,500 to haul the brush to the new recycle area. Motion carried.

Supervisor Boogren stated the Transfer Station will be accepting glass as a recyclable item beginning October 1<sup>st</sup>.

**Hire Zoning Official/Assessing Assistant (11e.):** Deleted

**Hire Part Time Office Position (11f.):** Motion by Borrett, supported by Bodenus, to approve Gina LaBre for the Part-Time Office position. Motion carried.

**DISCUSSION ITEMS:**

**Prohibiting Supplemental Water Supplies Ordinance (12a.):** Bookkeeper Rodgers and Treasurer Kevern stated more time is needed to analyze the cost of the water system.

**Employee Manual (12b.):** Clerk Borrett stated, because of the late comments, she would like to take time to process the suggestions. Supervisor Boogren agreed. This will be revisited at the next meeting.

**OLD BUSINESS:** None

**CORRESPONDENCE:**

**Resignation Letter (14a.):** Supervisor Boogren accepted Kathy Macario’s resignation letter, which is extending her time for training purposes. The Board thanked Mrs. Macario for her years of service.

**Public Comment:** None

**Closed Session – Collective Bargaining:** At 7:00 p.m., motion by Supervisor Boogren, supported by Clerk Borrett, to go into closed session for Collective Bargaining. Roll call: Treasurer Kevern – yes, Supervisor Boogren – yes, Trustee Heikkila – yes, Trustee Bodenus – yes, Clerk Borrett – yes. Motion carried.

At 7:06 p.m., motion by Supervisor Boogren, supported by Clerk Borrett, to approve coming out of closed session. Motion carried.

Motion by Supervisor Boogren, supported by Trustee Bodenus, unless superseded by extent law or statute, that pending the finalization of negotiations with TPOAM, that any agreement reached be retroactive to 1 September 2021 and that all current pays, health insurance and other contractually stipulated items, continue as currently written. Motion carried.

**Board Comment:** None

**Adjournment:** Supervisor Boogren adjourned the meeting at 7:09 p.m.

Respectfully submitted,

Stacy Linnee  
Board Secretary

Michelle Borrett  
Forsyth Township Clerk