

**Forsyth Township Board
Regular Meeting
Gwinn Community Center
November 18, 2021**

Supervisor Boogren called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Boogren, Clerk Borrett, Treasurer Kevern and Trustee Heikkila

Board Members Absent: Trustee Bodenus

Also Present: Attorney Marin, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Borrett, supported by Kevern, to approve the Minutes from the October 28th Board Meeting, as presented. Motion carried.

Agenda: Motion by Borrett, supported by Heikkila, to approve the agenda, with the addition of 10f. UPPCO Franchise Ordinance, 11e. Park Cameras, and 11f. Horseshoe Lake Campground. Supervisor Boogren asked that 15. Closed Session, be deleted as well. Motion amended by Borrett, support amended by Heikkila, to approve the agenda, with the addition of 10f. UPPCO Franchise Ordinance, 11e. Park Cameras, and 11f. Horseshoe Lake Campground and the deletion of 15. Closed Session. Motion carried.

Public Comment: None

Department Reports: The following reports were placed on file: EMS, Assessing, Zoning, Senior Citizens Director, Library, Police and Emergency Management. Clerk Borrett pointed out that the Senior Citizens Director asked if he should keep track of people visiting the Clubhouse. It is not needed. Trustee Heikkila questioned the millage money pointed out on his report. Clerk Borrett explained it was a County millage.

Attorney's Report: Attorney Marin stated she attended the ZBA meeting. The meeting revoked the conditional uses at Horseshoe Lake Campground due to noncompliance. She also commented on an outstanding Blight issue. A citation will need to be reissued. She stated she had reviewed the short term rental template.

Approval of Bills & Vouchers: Motion by Boogren, supported by Kevern, to approve the bills and vouchers totaling \$288,648.80, as presented. Clerk Borrett abstained from the vote. Motion carried 3-0.

**Forsyth Township
Bills For Approval
11/18/21**

Vendor	Description	Amount
Auto-Value	Parts/Supplies-Variou Departments	3,733.67
A Lindberg & Sons	PW Gravel	363.46

Airgas	PW Cylinder and Gases	27.19
American Welding	EMS Oxygen	52.33
Barco Products	PW Dog Waste Bags	178.44
College Laundry & Rentals	Uniform & Carpet Service	511.05
Compudyne	Computer Support/Server Lease	956.00
Dalco	PW Supplies	294.77
DLP MGH	EMT Training	800.00
Elcom	FD Adapters	207.20
Embroidery Wear House	EMS Uniforms	896.34
Etna Supply	Water Supplies	809.51
Fahey Schultz	Attorney Fees	8,657.00
Ferrellgas	Tank Rental	26.50
Fidlar Technologies	Minutes Book	264.42
GVC Industries	FD Flame Tamer	450.00
Marin Law Firm, PLLC	Attorney Fees	1,150.00
Menards	Various Dept Supplies	101.79
MERS	Additional Payment	250,000.00
Michigan State Fireman's Assoc	FD Membership Renewal	75.00
My Web Maestro	Website Support	30.00
Pomasl	FD Supplies	2,253.67
Quill Corporation	Various Dept Supplies	229.19
Range Telecommunications	Miss Dig/Locks	36.84
Road Machinery & Supplies	PW Parts	908.85
Teufel Hunden Tree Care	Arborist Consulting Fees	100.00
The Mining Journal	Publishing	563.03
Tunnel Vision	Sewer Televising	5,269.58
Willey's Tire	PW Tires	1,329.98
Wolverine Door Service	PW Repair Cold Storage Door	70.00
		280,345.81

**Forsyth Township
Additional Bills For Approval
11/18/21**

Vendor	Description	Amount
Borrett, Michelle	Chauffeur License Reimbursement	35.00
City of Marquette	Bacteriological Analysis	75.00
Emergency Medical Products	EMS Medical Supplies	514.84
Harris	Checks	362.63
Instruments Direct	PW Flow Meter	2,765.00

Medline	EMS Medical Supplies	322.70
Menards	Various Dept Supplies	674.80
North Country Disposal	Dumpsters/Recycling	250.00
Quill	Various Dept Supplies	640.00
R&R Fire Truck Repair	FD Parts	1,508.11
State of Michigan	PD Printing	86.50
The Office Planning Group	Copier	344.77
Transunion	PD Background Checks	75.00
UP Concrete Pipe Co	Sewer Pipe	248.64
Zach Borrett	Computer Class	400.00
		8,302.99
	Original Bill Listing	280,345.81
	Total Accounts Payable	288,648.80

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 84463 - 84618
Voucher Numbers for Tax 2072 - 2080

ACTION ITEMS:

EMS – Purchase Ambulance (10a.): Motion by Kevern, supported by Boogren, to approve the Ambulance bid from Pomasl Fire Equipment, with options 2, 3 and 4, as recommended. EMS Director Anthony Baez summarized the options and equipment. Motion carried.

EMS – Additional Ambulance Change Orders (10b.): Motion by Boogren, supported by Kevern, to approve Ambulance change orders, not to exceed \$15,000. EMS Director Baez explained it would be for graphics, storage containers or any other incidentals that could occur. Motion carried.

2022 Meeting Schedule Notice (10c.): Motion by Kevern, supported by Borrett, to approve the 2022 Notice of Regularly Scheduled Meetings, as presented. Motion carried.

A/Z – Office Furniture (10d.): Motion by Borrett, supported by Kevern, to approve purchasing office furniture for the Assessing and Zoning Office, not to exceed \$4,000. Motion carried.

Arborist Consulting Opinion (10e.): Motion by Borrett, supported by Heikkila, approve the Teufel Hunden Tree Care quote for \$1,350.00, as presented. Discussion ensued. Public Works will take down the dead trees. Motion carried.

UPPCO Franchise Ordinance (10f.): Motion by Boogren, supported by Kevern, to approve the UPPCO Franchise Ordinance, as presented. Roll call: Supervisor Boogren – yes, Treasurer Kevern – yes, Trustee Heikkila – yes, Clerk Borrett – yes, Trustee Bodenus – absent. Motion carried.

DISCUSSION ITEMS:

Police Dept – Sponsorship Program (11a.): Chief Kjellin explained a sponsorship program, which he presented to the Board with his report. The program would possibly help fill the vacant positions in the Police Department. Supervisor Boogren and Clerk Borrett would like Chief Kjellin and Bookkeeper Rodgers to come up with a monetary figure for next months meeting.

Short Term Rentals (11b.): Supervisor Boogren referenced an email from Attorney Kuschel. A bill regarding short term rentals had passed through the House, but did not pass the Senate. There is a large part of taxes that can come from these rentals. He believes it will eventually be passed. He went on to summarized the different options the township could offer in an ordinance. Supervisor Boogren and Trustee Heikkila will review applications received to form a Short Term Rental Committee. The committee will present the Board recommendations for a Short Term Rental Ordinance.

Sign for Sports Complex (11c.): Treasurer Kevern would like to have a sign placed at the Sports Complex due to all the functions happening at that property recently. Supervisor Boogren would like the Sports Complex as the main sign, with plaques of individual events. Treasurer Kevern will get a plan and present it to the Board at next month’s meeting.

Hydrant at Sports Complex (11d.): Treasurer Kevern stated he and Superintendent Jancsi discussed the possibilities of putting a hydrant at the Sports Complex. It will be set up to be metered. Due to the large number of events happing at the property, it would be a beneficial plan. Water use will be metered and charged accordingly. Superintendent Jancsi stated it would cost approximately \$7,500 to put a hydrant in.

Motion by Supervisor Boogren, supported by Trustee Heikkila, to put a hydrant at the Sports Complex. Motion carried.

Park Cameras (11e.): Treasurer Kevern met with Superior Lock and Security. A walk through of some of the township properties were done. Vandalism was observed throughout. Treasurer Kevern explained the different places that the cameras would be placed, along with the abilities of the cameras. Due to vandalism, liability and more serious crimes, it is a prudent idea.

Motion by Treasurer Kevern, supported by Trustee Heikkila, to install the cameras at the Tourist Park, Nordeen Park and DPW Cold Storage. If needed, funding may come out of the Board contingency. Motion carried.

Horseshoe Lake Campground (11f.): Clerk Borrett asked Attorney Marin to comment on the ZBA meeting in regards to the resident’s comments on Horseshoe Lake Campground. Attorney Marin stated there were complaints by the residents that were not encompassed in revoking the uses, such as noise, lighting and parked campers. The concerns are now more of a civil nature, not necessarily a zoning violation.

OLD BUSINESS: None

CORRESPONDENCE: None

Public Comment: None

Closed Session: Collective Bargaining: Deleted

Board Comment: None

Adjournment: Supervisor Boogren adjourned the meeting at 7:33 p.m.

Respectfully submitted,

Stacy Linnee
Board Secretary

Michelle Borrett
Forsyth Township Clerk