

**Forsyth Township Board  
Regular Meeting  
Gwinn Community Center  
January 27, 2022**

Supervisor Boogren called the meeting to order at 6:30 p.m.

**Board Members Present:** Supervisor Boogren, Clerk Borrett, Treasurer Kevern and Trustee Heikkila

**Board Members Absent:** Trustee Bodenus

**Also Present:** Attorney Marin, a number of township employees and concerned citizens.

**Approval of Minutes:** Motion by Kevern, supported by Borrett, to approve the Minutes from the December 16, 2021 and January 20, 2022 Board Meetings, as presented. Motion carried.

**Agenda:** Motion by Kevern, supported by Borrett, to approve the agenda with the additions of 10q. Grace Roberto Proclamation and 11c. Covid Pay and deleting 10n. W/S Committee – 48 E. Jackpine Street and 15. Closed Session. Motion carried.

**Public Comment:** Commissioner Bill Nordeen commented on the Covid status, CARE and ARPA funds, League of Women Voters resolution, Marquette County Road Commission possible funding. School Board Member Brad Johnson commented on a sewer issue. Darlene Allen commented on the League of Women Voters resolution. Joanna Mitchell commented on the League of Women Voters resolution.

**Department Reports:** The following reports were placed on file: EMS, Assessing, Zoning, Senior Citizens Director, Library, Police, Public Works, General Operating Financial and Emergency Management.

**Attorney's Report:** Attorney Marin stated the Dangerous Dog Hearing is scheduled for February 3<sup>rd</sup>. There are other Dangerous Dog issues also. Supervisor Boogren questioned the Library Attorney billed hours. Library Director Donna Adams stated the Library was working on a new Code of Conduct.

**Approval of Bills & Vouchers:** Motion by Borrett, supported by Heikkila, to approve the bills and vouchers totaling \$509,134.13, as presented. Treasurer Kevern abstained from the vote. Motion carried 3-0.

**Forsyth Township  
Bills For Approval  
1/27/22**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Avis Meyers-Ketola	Reimbursement Christmas Supplies	101.29
Ace	Various Dept Supplies	613.93
Airgas	PW Cylinder Rental	27.19
American Welding	EMS Oxygen	58.82
Auto Value	Various Dept Supplies	1,941.05

BS&A Software	Annual Support	4,670.00
CareerCert	EMS Training	91.88
City of Marquette	Water Testing	150.00
College Laundry & Rentals	Uniform & Carpet Service	760.23
Compudyne	Computer Support/Server Lease	1,539.00
Core & Main	Water Parts	1,723.95
Creative Products	Dare Supplies	241.78
Crossroads Truck Repair	PW Truck Repair	856.00
Drug Screen Plus	Drug Testing	219.00
Elcom	PD/FD Repairs	1,785.75
Election Source	Annual Maintenance	1,845.00
Emergency Medical Products	EMS Medical Supplies	2,547.43
Fahey Schultz	Attorney Fees	6,024.50
Fastenal	PW Parts	9.43
Fox Marquette	FD Parts	876.58
Gwinn Medical Center	EMS Medical Testing	20.00
Holiday Cleaners	EMS Dry cleaning	46.86
Industrial Marketing & Consulting	PW Parts	75.31
Jamar Company	Sewer Pump	27,682.70
Kimball Midwest	PW Supplies	67.05
Marin Law Firm, PLLC	Attorney Fees	750.00
Marquette County	Tax Preparation	13,492.47
Marquette County Road Commission	Road Repairs	401,213.89
Medline	EMS Supplies	209.65
Menards	Various Dept Supplies	1,147.50
Modeltown Express	Various Dept Fuel	3,063.99
North Country Disposal	Dump Recycles	500.00
Oberstar	Hydrant Install	5,000.00
Quest Labs	EMS Testing	484.91
Quill Corporation	Various Dept Supplies	345.04
R&R Fire Truck Repair	FD Truck Repairs	371.19
Range Telecommunications	Miss Dig	39.00
Remy Battery Co.	Battery	524.05
RMS	PW Parts	194.73
State of Michigan	PW & PD Permits, Token, VPN	1,614.00
Swick	CH Fireplace Service and Repair	901.00
The Office Planning Group	Copier Maintenance	30.38
UPHS Rampart	Billing	4,180.00
UP International	PW Parts	170.39
UP Off Road	PW Parts	1,087.22

UP Office	SC Copier	380.30
UP Tractor	PW Parts	303.01
US Postal Service	SC/PD Postage Newsletter, Box Renewal	194.69
USA Blue Book	Water Parts	40.71
Walter Patterson	PW Oil	129.00
Wells Fargo	PD/SC Supplies	3,137.55
		<b>493,479.40</b>

**Forsyth Township  
Additional Bills For Approval  
1/27/22**

Ace Hardware	Various Dept Supplies	291.54
American Welding	EMS Cylinder/Oxygen	230.69
Beauchamp Plumbing	CH Sink Repair	425.80
College Laundry	Carpet Service	33.00
Code Electric	Emergency Services Building Repair	250.00
Compudyne	Server Repair	525.00
Froberg's Clothing	PW Boots	250.00
Galls	EMS Uniforms	201.98
Integrity Care	Ambulance Intercept	250.00
Lake Superior Community Partner	Membership Dues	325.00
LoyalTees	PD Uniforms	139.50
MyTana	Sewer Parts	353.26
Menards	Various Dept Supplies	430.69
Modeltown Express	Fuel Various Dept	3,617.91
Pomasl	FD Crew Tag	65.47
Quill	Various Dept Supplies	78.95
UPEA	W/S Engineering	8,095.37
US Postal Service	SC Postage	90.57

<b>15,654.73</b>
<b>Original Bill Listing 493,479.40</b>
<b>Total Accounts Payable 509,134.13</b>

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 84727-84854  
Voucher Numbers for Tax 2085-2105

**ACTION ITEMS:**

**Aircraft Emergency Response Agreement (10a.):** Motion by Boogren, supported by Kevern, to approve renewing the Aircraft Emergency Response Agreement with no structural changes and with a 3 year term. Motion carried.

**Public Safety Building Lease (10b.):** Motion by Kevern, supported by Boogren, to approve renewing the Public Safety Building Lease with no structural changes and with a 3 year term. Motion carried.

**Superintendent of Public Works Contract (10c.):** Motion by Kevern, supported by Heikkila, to approve the Superintendent of Public Works Employment Agreement, as presented. Clerk Borrett asked if it was a new contract. Supervisor Boogren confirmed. Clerk Borrett asked for clarification of the changes. Supervisor Boogren confirmed the major changes were holiday and longevity. Motion carried.

**Firewall Purchase (10d.):** Motion by Boogren, supported by Heikkila, to approve purchasing a new firewall for the computer network system for \$2,708.69, as recommended by Integris. Motion carried.

**Budget Adjustments (10e.):** Motion by Borrett, supported by Heikkila, to approve the Budget Adjustments, as presented. Clerk Borrett clarified the millage and UPCAP reimbursements received for the Senior Center funding. Motion carried.

**Retirement Health Benefit Systems Waiver (10f.):** Motion by Borrett, supported by Kevern, to approve the waiver form 5584, Retirement Health Benefit Systems Application for Waiver, as presented. Motion carried.

**PD – Police Chief PTO Sell Back (10g.):** Motion by Boogren, supported by Heikkila, to approve the Chief of Police selling back 180 hours of PTO, as requested. Motion carried.

**Poverty Exemption Income Guidelines and Asset Test Resolution (10h.):** Motion by Kevern, supported by Borrett, to approve the Resolution to Adopt Annual Poverty Exemption Income Guidelines and Asset Test, as presented. Motion carried.

**EMS – Purchase Computer (10i.):** Motion by Borrett, supported by Kevern, to approve purchasing a computer for EMS, not to exceed \$1,100. Trustee Heikkila stated the importance of buying local. She suggested a local company that other municipalities use. Motion carried.

**EMS – Purchase Lifepak (10j.):** Motion by Kevern, supported by Borrett, to approve EMS purchasing a Pediatric Rainbow Sensor for the Lifepak for \$1,000. Motion carried.

**EMS – Purchase Lucas Battery (10k.):** Motion by Borrett, supported by Boogren, to approve EMS purchasing a replacement battery for the Lucas. Motion carried.

**EMS – Boot Allowance (10l.):** Motion by Borrett, supported by Boogren to refer the request for \$300 reimbursement for boots every 3 years to the EMS Committee for review. Clerk Borrett pointed out the high rate of turn over. Motion carried.

**W/S Committee – 232 N. Low St. (10m.):** Motion by Boogren, supported by Borrett, to approve amending Water and Sewer bills for 232 N. Low Street, 50 E. Jackpine Street and 70 E. Sands Street, as recommended by the W/S Committee. Motion carried.

**W/S Committee – 48 E. Jackpine St. (10n.):** Deleted

**W/S Committee – 50 E. Jackpine St. (10o.):** See 10m.

**W/S Committee – 70 E. Sands St. (10p.):** See 10m.

**Grace Roberto Proclamation (10q.):** Motion by Boogren, supported by Borrett, to approve the Grace Roberto Proclamation, as presented. Supervisor Boogren briefed the Board of Mrs. Roberto's life accomplishments and wished her a Happy 100<sup>th</sup> Birthday. Motion carried.

**DISCUSSION ITEMS:**

**Short Term Rentals (11a.):** Trustee Heikkila stated that she had drafted some regulations and rules from the recent committee meeting. She will send them to the attorney for review before presenting them to the Board.

**Protecting Democracy for Voters Resolution (11b.):** Supervisor Boogren noted he was in favor of the resolution. Clerk Borrett thanked the League of Women Voters for the time they took to present the resolution. She went on to point out some concerns she has with the resolution as it is presented. Holiday and over-time pay could get extensive. Trustee Heikkila has concerns with some of the wording.

**Covid Pay 11c.):** Treasurer Kevern is concerned for employees that do not receive pay for time taken off for Covid or Covid exposures. Discussion ensued. Different options and concerns were offered by each Board Member. Emergency Manager Myron Hillock will look into getting rapid tests for employees.

**Motion by Boogren, supported by Heikkila, to adopt a policy to pay employees, as they would normally be paid, if they are sent home for covid positive or covid exposure, consistent with CDC guidelines. Clerk Borrett abstained. Motion carried 3-0.**

**OLD BUSINESS:** None

**CORRESPONDENCE:** None

**Public Comment:** None

**Closed Session: Collective Bargaining:** Deleted

**Board Comment:** Supervisor Boogren clarified the Attorney costs in regards to Library funding.

**Adjournment:** Supervisor Boogren adjourned the meeting at 7:47 p.m.

Respectfully submitted,

Stacy Linnee  
Board Secretary

Michelle Borrett  
Forsyth Township Clerk