

**Forsyth Township Board
Regular Meeting
Gwinn Community Center
February 24, 2022**

Supervisor Boogren called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Boogren, Clerk Borrett, Treasurer Kevern, Trustee Bodenus and Trustee Heikkila

Board Members Absent: None

Also Present: Attorney Marin, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Borrett, supported by Kevern, to approve the Minutes from the January 27, 2022 and February 7, 2022 Board Meetings, as presented. Motion carried.

Agenda: Motion by Bodenus, supported by Boogren, to approve the agenda with the addition of 11e. Budget Workshop, 11f. Low Income Household Water Assistance Program and deletion of 10e. TPOAM Contract. Motion carried.

Public Comment: None

Department Reports: The following reports were placed on file: Assessing, Zoning, Senior Citizens Director, Library, and General Operating Financial.

Attorney's Report: Attorney Marin stated the dog matter was adjourned due to a wrong address on service papers. A new date has been set. The Vincent matter may be resolved before the court date. Retroactive pay can be considered for COVID pay. Supervisor Boogren asked for a written opinion.

Approval of Bills & Vouchers: Motion by Kevern, supported by Boogren, to approve the bills and vouchers totaling \$237,419.72, as presented. Clerk Borrett abstained from the vote. Motion carried 4-0.

**Forsyth Township
Bills For Approval
2/24/22**

Vendor	Description	Amount
Auto Value	Various Dept Parts	586.75
Airgas	PW Cylinder Rental	27.19
American Welding	EMS Oxygen	58.82
Bluestone Psych	PD Testing	930.00
Borrett, Michelle	Reimbursement Christmas Supplies	70.54
City of Marquette	Water Testing	75.00
College Laundry & Rentals	Uniform & Carpet Service	164.94

Crossroads Minimart	PD Fuel	26.00
Elcom	EMS Repairs	100.00
Embroidery Wear House	EMS Uniforms	64.00
Emergency Medical Products	EMS Medical Supplies	497.01
Essence of Time	Clock Tower Repair	160.00
Fahey Schultz	Attorney Fees	7,642.00
Galls	EMS Uniforms	345.98
Harris	Forms	1,054.59
Industrial Marketing & Consulting	PW Parts	410.83
Integris	Computer Support/Firewall	4,522.44
Kountry Korner	Various Dept Fuel	585.20
Leonard Fowler	Reimbursement for PW Phone Case	52.97
Marin Law Firm, PLLC	Attorney Fees	1,274.00
Medline	EMS Supplies	82.92
Menards	Various Dept Supplies	935.39
Midway Rentals	PW Nozzle	175.99
MyTana	PW Cable	540.66
North Country Disposal	Dump Recycles	250.00
Oberstar	Water Line Repair	4,621.70
Pomasl	FD Repairs	531.41
Quill Corporation	Various Dept Supplies	504.04
Range Telecommunications	Miss Dig	35.00
Remy Battery Co.	Batteries	31.32
Signs Unlimited	PD Decals	90.00
State of Michigan	PW Training/PD Printing	329.50
The Mining Journal	Publishing	1,328.05
The Office Planning Group	Copier Maintenance	299.99
TransUnion	Background Checks	150.00
US Postal Service	SC Postage	148.57
USA Blue Book	Water Parts	156.65
Wex Bank (Shell)	Fuel Various Dept	3,706.91
Wolverine Door Service	PD Garage Door	8,534.56
		41,100.92

**Forsyth Township
Additional Bills For Approval
2/24/22**

Vendor	Description	Amount
Ace Hardware	Various Dept Supplies	509.88

College Laundry	Carpet Service	105.10
Core & Main	Water Parts	338.03
Dalco	PW Supplies	401.00
DLP MGH	EMS Training	800.00
Embroidery Wear House	EMS Uniforms	520.00
Harris	Forms	(30.00)
Integris	Computer Support	(36.00)
Jacqueline Clairmont	Reimbursement Drug Testing	67.00
Marthaler	PW Parts	341.07
Menards	Various Dept Supplies	615.31
MERS	Additional Payment	100,000.00
MML	Property/Liability Insurance Renewal	74,946.00
Quill	Various Dept Supplies	59.99
State of Michigan	PD Plate/SMRS	1,413.00
UPEA	W/S Engineering	15,946.68
UP Kubota	PW Parts	321.74
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		196,318.80
	Original Bill Listing	41,100.92
	Total Accounts Payable	237,419.72

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 84855-85009
Voucher Numbers for Tax 2106-2111

ACTION ITEMS:

W/S Committee – 54 N. Mitchell St. (10a.): Motion by Bodenus, supported by Borrett, to approve amending the Water/Sewer bill for 54 N. Mitchel Street, as recommended. Motion carried.

Ambulance Write-Offs (10b.): Motion by Boogren, supported by Borrett, to approve the Ambulance Write-Offs totaling \$22,192.23, as presented. These debts are uncollectible. If there is a time when any can be collected, they can be reversed. Motion carried.

A/Z – Confirm BOR Appointment (10c.): Motion by Boogren, supported by Borrett, to confirm the nomination of Chris Adam as an alternate to the Board of Review. Trustee Heikkila questioned how the positions were advertised. Motion carried.

A/Z – Confirm ZBA Appointment (10d.): Motion by Boogren, supported by Borrett, to confirm the nomination of Ross Underwood to the Zoning Board of Appeals. Motion carried.

TPOAM Contract (10e.): This item has been deleted and is currently under legal review.

DISCUSSION ITEMS:

Short Term Rentals (11a.): Trustee Heikkila stated she would like to wait for a local attorney to review and advise on a draft. No changes have been made.

Capital Improvement Plan (11b.): Supervisor Boogren explained that the department heads were asked to project any large items that may be needed during the next 5 years. He briefly went over the Capital Improvement Plan presented, explaining the need for Water Tower painting and a Fire Truck. Trustee Bodenus suggested using the upcoming ARPA money to execute some of the items listed, specifically benefiting all the township residents.

Attorney (11c.): Trustee Heikkila would like to look for a local attorney. Supervisor Boogren suggested an RFP, not limiting any area. Borrett would like someone that specializes in municipalities. Attorney Marin will contact our current attorney to inform them.

Motion by Trustee Heikkila, supported by Treasurer Kevern, to submit an RFP for an attorney. Motion carried 4-1.

Millage Renewals (11d.): Clerk Borrett stated the Ambulance Millage comes due August of 2022. The millage wording is due May 2022. The Police Millage will expire the following year. These can be run together, and may avoid a special election.

Motion by Boogren, supported by Borrett, to submit the millage renewals to the attorneys for the applicable wording on each, to be run in August. Motion carried.

Budget Workshop (11e.): Supervisor Boogren would like to schedule the Budget Workshop for May 10th. Discussion ensued. The meeting will be held March 2nd at 5:00 at the Clubhouse. The attorneys should have the TPOAM contract reviewed by then, so that should be put on the agenda also.

Low Income Household Water Assistance Program (11f.): Clerk Borrett informed the Board of an Assistance Program for Water bills. The Board, Water Committee, Bookkeeper and Attorney should review and make a recommendation at next month's meeting.

OLD BUSINESS: None

CORRESPONDENCE: None

Public Comment: Donna Adams commented on the Ballfield Concession Stand. Brad Johnson commented on the Gwinn Community Schools sewer issue. Julie Jansen commented on the night time ice race.

Board Comment: Supervisor Boogren commented on the ecofriendly lighting that has effectively saved the Township thousands of dollars. Trustee Bodenus commented on street lights out in Little Lake.

Adjournment: Supervisor Boogren adjourned the meeting at 7:19 p.m.

Respectfully submitted,
Stacy Linnee
Board Secretary

Michelle Borrett
Forsyth Township Clerk