

**Forsyth Township Board
Regular Meeting
Gwinn Community Center
March 24, 2022**

Supervisor Boogren called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Boogren, Treasurer Kevern, Trustee Bodenus and Trustee Heikkila

Board Members Absent: Clerk Borrett

Also Present: a number of township employees and concerned citizens.

Approval of Minutes: Motion by Kevern, supported by Bodenus, to approve the Minutes from the February 24, 2022 and March 2, 2022 Board Meetings, as presented. Motion carried.

Budget Public Hearing: Supervisor Boogren opened the Public Hearing at 6:30. He asked the public if there were any comments or questions. He then asked the Board if they had any comments or questions. No comments or questions were offered. He closed the public hearing at 6:31.

Agenda: Motion by Kevern, supported by Bodenus, to approve the agenda with the addition of 11r. PFAS Clean-Up Support Letter and deletion of 11d. Hire Senior Center Director. Motion carried.

Public Comment: Elizabeth Brown commented on the Dangerous Dog law and the issue as it pertained to her. Larry Hammond commented on expired AEDs.

Department Reports: The following reports were placed on file: Assessing, Zoning, Senior Citizens Director, Library, Police, General Operating Financial and Emergency Management.

Attorney's Report: Attorney Marin was absent from the meeting due to prior engagements. Supervisor Boogren stated that there were numerous items being worked on and some were near completion.

Approval of Bills & Vouchers: Motion by Bodenus, supported by Boogren, to approve the bills and vouchers totaling \$176,521.90, as presented. Treasurer Kevern abstained from the vote. Motion carried 3-0.

**Forsyth Township
Bills For Approval
3/24/22**

Vendor	Description	Amount
Auto Value	Various Dept Parts	1,140.88
Airgas	PW Cylinder Rental	22.98
All Phase	Light	71.38
American Welding	EMS Oxygen	150.19
Anthony Baez	Reimbursement for EMS License	25.00
Barcode Applications	PD Printer	459.22
City of Marquette	Water Testing	75.00

Code Electrical	Water Station Heater Repair	187.50
College Laundry & Rentals	Uniform & Carpet Service	207.10
Crossroads Truck Repair	Truck Repair	405.00
Cuppad	Annual Dues	1,233.00
Dalco	CH Supplies	48.78
Display Sales	Flags and Accessories	364.00
Election Source	Election ID Cards	94.53
Fahey Schultz	Attorney Fees	4,412.50
Galls	EMS/PD Uniforms	231.32
Integris	Computer Support	882.75
Jamar	PW Pump	13,617.30
Jerry's Small Engine	PW Parts	344.58
Kimball Midwest	FD Parts	701.50
Maki Consulting	PW/EMS Computer	2,040.00
Marin Law Firm, PLLC	Attorney Fees	1,104.45
Menards	Various Dept Supplies	287.42
Miller-Bradford	PW Parts	422.47
Modeltown Express	Various Dept Fuel	818.54
MyTana	Sewer Parts	903.34
My Web Maestro	Website Support	30.00
Northland Lawn Sport & Equip	PW Parts	153.87
Petty Cash	Various Dept Supplies	136.95
Quill Corporation	Various Dept Supplies	178.60
Range Telecommunications	Miss Dig	35.50
Remy Battery Co.	Batteries	111.67
Road Machinery & Supplies	PW Parts	550.80
State of Michigan	EMS QA Assessment	268.00
Superior Lock & Security	Camera Repairs	211.00
TEAM	KBIC Pass-through Agent	2,500.00
The Gwinn Fire Fund	FD Computers	3,500.00
The Mining Journal	Publishing	513.54
The Office Planning Group	Copier Maintenance	189.98
TransUnion	Background Checks	75.00
UPEA	Engineering Services	18,747.10
UPHS	EMS Medical Supplies	284.16
UP Kubota	PW Parts	119.99
UP Off Road	PW Plow Parts	36.78
UP Office	SC Copier Maintenance	330.00
UP Propane	PW Tank Lease	65.00
UPSET	KBIC Pass-through Agent	20,000.00

VFW	Flags	600.00
Wells Fargo	Supplies for Various Dept	785.34
Wex Bank (Shell)	Fuel Various Dept	3,809.28
Total		83,483.29

**Forsyth Township
Additional Bills For Approval
3/24/22**

Vendor	Description	Amount
Ace Hardware	Various Dept Supplies	644.81
Carpet Specialist	PD Flooring	6,269.25
College Laundry	Carpet/Uniform Service	349.88
Dalco	PW Supplies	132.38
EJ USA	PW Parts	34.20
Emergency Medical Supplies	EMS Supplies	366.72
Frobergs	PW Boots	124.88
Josh Preston	PW Boots Reimbursement	161.72
Integris	Computer Support	87.50
Kimball Midwest	PW Parts	30.00
Leonard Fowler	PW Physical Reimbursement	160.00
Mqt Twp Fire & Rescue	FD Fit Testing	200.00
Marquette Health Dept	SC Food License Renewal	207.00
Marquette Embroidery	PD Uniforms	486.00
Marthaler	PW Parts	307.86
Menards	Various Dept Supplies	265.86
MML	Property/Liability Insurance Renewal	74,946.00
North Country Disposal	Dump Recycle	250.00
Quill	Various Dept Supplies	295.98
R&R Fire Truck Repair	FD Repair Truck	7,153.68
State of Michigan	PD Token/VPN	114.00
US Post Office	SC Postage	94.03
UP Kubota	PW Parts	356.86
		93,038.61
	Original Bill Listing	83,483.29
	Total Accounts Payable	176,521.90

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 85010 - 85147
Voucher Numbers for Tax 2112 - 2125

ACTION ITEMS:

FY 2022-2023 Budget (11a.): Motion by Bodenus, supported by Kevern, to pass a General Appropriations Act, consistent with the uniform chart of accounts prescribed by the Department of Treasury as formal approval of the April 1, 2022 to March 31, 2023 fiscal year budget by department for the following funds: General Operating, Police, Ambulance Equipment, Clubhouse/Recreation, Library, Township Improvement, Sewer System, Water System and Road Funds. Roll call: Supervisor Boogren – yes, Treasurer Kevern – yes, Trustee Heikkila – yes, Trustee Bodenus – yes, Clerk Borrett – Absent. Motion carried.

Budget Adjustments (11b.): Motion by Boogren, supported by Kevern, to approve the Budget Adjustments, as presented. Motion carried.

Dust Control (11c.): Motion by Boogren, supported by Heikkila, to approve the 2022 Dust Control Agreement with the addition of 0.7 miles on County Road EER. Treasurer Kevern commented on the fact that the township has to pay for county roads. He will contact the Marquette County Road Commission. Motion carried.

Hire Senior Center Director (11d.): Deleted. Unable to conduct interviews due to bad weather.

MDOT Performance Resolution (11e.): Motion by Kevern, supported by Heikkila, to approve the MDOT Performance Resolution for Municipalities, as presented. Roll call: Trustee Heikkila – yes, Trustee Bodenus – yes, Treasurer Kevern – yes, Supervisor Boogren – yes, Clerk Borrett – absent. Motion carried.

PW – Purchase Air Hockey Table (11f.): Motion by Kevern, supported by Heikkila, to approve replacing the Air Hockey Table at the Clubhouse for \$860.00. Motion carried.

A/Z – Phone System (11g.): Motion by Boogren, supported by Kevern, to approve the quote from Range Telecommunications for a new phone system for the A/Z office, totaling \$1,434.00. Motion carried.

A/Z – Temp PT Employee (11h.): Motion by Kevern, supported by Boogren, to approve hiring a temporary part time employee for the A/Z office, as requested. Trustee Heikkila questioned the need for the extra help. Motion carried.

FD – Fireworks Training Expenses (11i.): Motion by Kevern, supported by Boogren, to approve Fireworks Training for 11 Firefighters, totaling approximately \$4,000. Treasurer Kevern commented on the number of firefighters for training and if they can become certified for instructing. Motion carried.

FD – Terminate Firefighter #19 (11j.): Motion by Boogren, supported by Heikkila, to approve terminating Firefighter Helmet #19, as requested. Motion carried.

FD – Cascade Air System (11k.): Motion by Kevern, supported by Heikkila, to approve purchasing a Cascade Air System with an initial investment of \$36,000. Supervisor Boogren explained the purpose of the system. Trustee Bodenus asked if there was any way to recoup some of the costs. Motion carried.

W/S Committee – 310 W. Iron St. (11l.): Motion by Boogren, supported by Kevern, to amend the Water/Sewer bills for 310 W. Iron Street, 235 N. Ash Street and 65 W. State Hwy M-35, as recommended. Motion carried.

W/S Committee – 235 N. Ash St. (11m.): See 11l.

W/S Committee – 65 W. Hwy M-35 (11n.): See 11l.

W/S Committee – Low Income Household Water Assistance Program (11o.): Motion by Kevern, supported by Heikkila, to approve not participating in the Low Income Household Water Assistance Program, as recommended. Motion carried.

Emergency Management – Purchase Radios (11p.): Motion by Kevern, supported by Bodenus, to approve Emergency Management purchasing radios from Elcom for \$7,286.03, as requested. Treasurer Kevern confirmed with Emergency Manager Myron Hillock the need for the two base units. Motion carried.

RFP for Attorney (11q.): Motion by Bodenus, supported by Heikkila, to approve the Request for Proposal for Attorney Services. Motion carried.

PFAS Clean-Up Support Letter (11r.): Motion by Kevern, supported by Bodenus, to approve the PFAS Clean-Up support letters, as presented. Motion carried.

DISCUSSION ITEMS:

Sander (12a.): Trustee Bodenus stated a parking lot truck sander was suggested by Clerk Borrett. Superintendent of Public Works Jancsi stated it would increase floor maintenance in the buildings. This subject can be revisited next year.

OLD BUSINESS:

Short Term Rentals (13a.): Supervisor Boogren stated that Trustee Heikkila received a draft ordinance from our Attorney's late this afternoon. This will need to be reviewed.

COVID Back Pay (13b.): Supervisor Boogren noted a legal opinion that was emailed to Board Members.

Motion by Kevern, supported by Bodenus, to provide covid back pay to those that were off and did not get paid. Motion carried.

CORRESPONDENCE: None

Public Comment: None

Board Comment: Treasurer Kevern notified the Board of parts required to repair the Public Works backhoe. This will be put on the agenda for next week's meeting. Supervisor Boogren asked Superintendent Jancsi the status of the concession stand. Superintendent Jancsi will check the status again.

Adjournment: Supervisor Boogren adjourned the meeting at 7:17 p.m.

Respectfully submitted,

Stacy Linnee
Board Secretary

Michelle Borrett
Forsyth Township Clerk