

**Forsyth Township Board
Regular Meeting
Gwinn Community Center
April 21, 2022**

Supervisor Boogren called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Boogren, Clerk Borrett, Treasurer Kevern, Trustee Bodenus and Trustee Heikkila

Board Members Absent: None

Also Present: a number of township employees and concerned citizens.

Approval of Minutes: Motion by Borrett, supported by Boogren, to approve the Minutes from the March 24, 2022, March 28, 2022 and March 31, 2022 Board Meetings, as presented. Motion carried.

Agenda: Motion by Boogren, supported by Kevern, to approve the agenda moving 11b. Attorney RFP's to Action Item 10l. Motion carried.

Public Comment: None

Department Reports: The following reports were placed on file: EMS, Assessing, Zoning, Senior Center, Fire, Library, Police, General Operating Financial and Emergency Management.

Attorney's Report: Attorney Marin was absent from the meeting due to prior engagements.

Approval of Bills & Vouchers: Motion by Borrett, supported by Heikkila, to approve the bills and vouchers totaling \$66,790.37, as presented. Treasurer Kevern abstained from the vote. Motion carried 4-0.

**Forsyth Township
Bills For Approval
4/21/22**

Vendor	Description	Amount
Auto Value	Various Dept Parts	806.63
Airgas	PW Cylinder Rental	46.11
American Welding	EMS Oxygen	132.39
City of Marquette	Water Testing	75.00
Code Electrical	Pump Repair	765.34
College Laundry & Rentals	Uniform & Carpet Service	269.31
Crossroads Minimart	PD Fuel	64.52
Dalco	CH Supplies	72.74
Drug Screen Plus	PW Testing	60.00
Emergency Medical Products	EMS Medical Supplies	75.36

Fahey Schultz	Attorney Fees	9,679.00
Galls	PD Uniforms	1,020.19
Integris	Computer Support	1,283.50
Jaime VandeZande	Reimbursement for EMS License	25.00
Kimball Midwest	PW Parts	80.82
LoyalTees	PD Uniforms	145.40
Maki Consulting	PW Computer	655.00
Marin Law Firm, PLLC	Attorney Fees	340.00
Marquette County	Assessing Fees	26,751.00
Marquette Township Fire	FD Fit Testing	150.00
Menards	Various Dept Supplies	472.21
Modeltown Express	Various Dept Fuel	483.03
Paul Sirois	Reimbursement for Boots	289.27
Peter Ghiringhelli	Reimbursement for lost check	46.69
Range Telecommunications	Miss Dig	35.50
State of Michigan	PD Printing	43.25
Superior Lock & Security	PD Door Alarm Repair	216.00
Suzanne Macario	Reimbursement for Tourist Park Supplies	86.67
Teresa Larson	Reimbursement for Tourist Park Supplies	57.76
The Mining Journal	Publishing	549.99
The Office Planning Group	A/Z Copier Maintenance	34.71
TransUnion	Background Checks	75.00
Trudell Plumbing & Heating	PD Garage Heat Repair	142.50
UPEA	Engineering Services	1,480.00
UPHS	PD Testing /EMS Medical Supplies	287.84
USABlueBook	PW Parts	181.59
Wells Fargo	Supplies for Various Dept	806.34
Wex Bank (Shell)	Fuel Various Dept	5,076.30
Total		52,861.96

**Forsyth Township
Additional Bills For Approval
4/21/22**

Vendor	Description	Amount
Adventure Center	FD Oil Change Kit	44.05
Ace Hardware	Various Dept Supplies	242.34
American Welding & Gas	EMS Oxygen and Cylinder	47.37
BS&A Software	Annual Support	1,085.00
BSN Sports	CH Hockey Table	975.77

Dalco	PW Supplies	697.12
Dell Marketing	EMS Computer	3,035.30
Elcom	Emergency Management Radios	3,055.03
Kimball Midwest	PW Supplies	247.57
Maki Consulting	PW Computer	390.00
Menards	Various Dept Supplies	125.83
North Country Disposal	Dump Recycle	250.00
Range	A/Z Phones	1,434.00
Snyder Drug	PD / EMS Supplies	556.64
US Post Office	SC Postage	147.39
West Shore Services	FD Siren Reprogram	1,595.00
		13,928.41
Original Bill Listing		52,861.96
Total Accounts Payable		66,790.37

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 85148 - 85329
Voucher Numbers for Tax 2112 - 2125

ACTION ITEMS:

Landscaping Quotes (10a.): Motion by Bodenus, supported by Heikkila, to approve the A Jacobson Landscaping quotes totaling \$22,326.00 for the summer of 2022. Motion carried.

Timekeeping Policy (10b.): Motion by Kevern, supported by Heikkila, to approve the Timekeeping Policy, as presented. Clerk Borrett asked if the policy was in the packet. Treasurer Kevern stated it was sent to the Board Members electronically. She was unable to read the policy because of a computer issue. Clerk Borrett abstained from voting. Motion carried 4-0.

Employee Handbook (10c.): Supervisor Boogren stated this would be held in abeyance, as no suggestion of 3.11 Employment of Relatives, were received. He instructed the Board Members to send their suggestion to Board Secretary Linnee, with a copy to Supervisor Boogren. It will be addressed at the next meeting.

Ambulance Service Millage Resolution (10d.): Motion by Borrett, supported by Kevern, to approve the Resolution to Adopt Ambulance Services Millage Renewal, as presented. Roll call: Treasurer Kevern – yes, Clerk Borrett – yes, Trustee Heikkila – yes, Supervisor Boogren – yes, Trustee Bodenus – yes. Motion carried.

Police Operations Millage Resolution (10e.): Motion by Borrett, supported by Boogren, to approve the Resolution to Adopt Police Protection Services Millage Renewal, as presented. Roll call: Trustee Heikkila – yes, Trustee Bodenus – yes, Treasurer Kevern – yes, Clerk Borrett – yes, Supervisor Boogren – yes. Motion carried.

Blight – 140 E. Sands St. (10f.): Motion by Boogren, supported by Borrett, to approve all debris, mattresses, garbage and any other items sited in these 3 (140 E. Sands St., 171 E. Sands St. and 304-314 Stratofort) blight circumstances, be cleaned up as recommended by the blight committee and assessing and zoning. Clerk Borrett reiterated the property owners have had many notices but the Zoning Office has not received any responses. Supervisor Boogren stated that Public Works will be sent over to assess the cleanup. If it is not safe, professionals will be called in to do the cleanup. In either case, the cost will be put on the property taxes. Motion carried.

Blight – 171 E. Sands St. (10g.): See 10f.

Blight 304-314 Stratofort (10h.): See 10f.

EMS – Hire EMT (10i.): Motion by Borrett, supported by Kevern, to approve hiring EMT Kristy Wojtyniak, as requested. Motion carried.

PD – Purchase Computers (10j.): Motion by Boogren, supported by Kevern, to approve the Police Department purchasing computers not to exceed \$1,500.00, as requested. Discussion ensued. Trustee Heikkila would like a quote from a local vender. If the quote comes in higher, the current quote will be used. Motion carried.

Resignation of Township Clerk (10k.): Motion by Boogren, supported by Kevern, to approve, with regret, the resignation of Michelle Borrett as Forsyth Township Clerk, effective May 1, 2022. Supervisor Boogren explained the Board has 45 days to appoint the position. Clerk Borrett stated that there will be no one to sign checks if a Clerk is not appointed before May 1st. Motion amended by Boogren, support amended by Kevern, to approve the resignation effective May 20th. Clerk Borrett has taken the position of Senior Center Director. Clerk Borrett abstained. Motion carried 4-0.

Attorney RFP's (10l.): Motion by Heikkila, supported by Kevern, to approve hiring O'Dea, Nordeen and Pickens as the Township's Attorneys. Clerk Borrett expressed her extreme satisfaction with the current law firm. Supervisor Boogren expressed his gratitude with our current law firm. Roll call: Clerk Borrett – no, Trustee Heikkila – yes, Trustee Bodenus – yes, Treasurer Kevern – yes, Supervisor Boogren – yes. Motion carried 4-1.

DISCUSSION ITEMS:

Little League (12a.): Joe Juidici stated Little League is coming back to town. A list was provided to Supervisor Boogren as an initial outreach for ballfield use and improvements. A meeting was set up to discuss the use and improvements with Supervisor Boogren, Ken Dillinger, Eric Jancsi and Little League Members.

OLD BUSINESS:

Short Term Rentals (13a.): Trustee Heikkila stated some changes are needed on the latest draft. Supervisor Boogren would like a Public Hearing prior to adoption.

CORRESPONDENCE: None

Public Comment: Angela Juhola commented on speeding in a residential area. A resident commented on the Short Term Rental Ordinance. Jason Juhola commented on dog and noise issues. Mr. Henry commented on an ongoing sewer issue. Supervisor Boogren set up a meeting with Mr. Henry, Ken Dillinger, Eric Jancsi and himself. Rich Johnson commented on the DEA Drug Take Back Day. Darren Viitala commented on the Short Term Rental Ordinance.

Board Comment: Clerk Borrett thanked all the Board Members for a great working environment. Treasurer Kevern commented on URMIRA dust control planting. The company planting could also plant at the ballfields for dust control.

Motion by Boogren, supported by Borrett, to authorize an amount, not to exceed \$2,000.00, to have the other portion (at the Ballfield) planted for dust control. Motion carried.

Supervisor Boogren stated the Community Cleanup days will be May 21st in Gwinn and June 11th at KI Sawyer. Any resident is permitted to any site. He then thanked Clerk Borrett for her years of service as Township Clerk.

Adjournment: Supervisor Boogren adjourned the meeting at 7:04 p.m.

Respectfully submitted,

Stacy Linnee
Board Secretary

Michelle Borrett
Forsyth Township Clerk