

**Forsyth Township Board
Regular Meeting
Gwinn Community Center
May 19, 2022**

Supervisor Boogren called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Boogren, Clerk Borrett, Treasurer Kevern, Trustee Bodenus and Trustee Heikkila

Board Members Absent: None

Also Present: Attorney Marin, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Borrett, supported by Kevern, to approve the Minutes from the April 21, 2022 Board Meeting, as presented. Motion carried.

Agenda: Motion by Borrett, supported by Kevern, to approve the agenda with the addition of 10l. Employee Buyout Request, 10m. ORV Permit and 11b. Crestview Drive Commercial Truck Traffic. Motion carried.

Public Comment: Rick Wills commented on the Museum roof. Donna Adams commented on the proposed concession stand.

Department Reports: The following reports were placed on file: EMS, Assessing, Zoning, Senior Center, Library, Police, General Operating Financial and Emergency Management.

Attorney's Report: Attorney Marin stated she is not currently working on anything. She also commented on it being her last meeting. She thanked the Board for their support.

Approval of Bills & Vouchers: Motion by Boogren, supported by Borrett, to approve the bills and vouchers totaling \$65,350.95, as presented. Treasurer Kevern abstained from the vote. Motion carried 4-0.

Forsyth Township Bills For Approval 5/19/22		
Vendor	Description	Amount
Auto Value	Various Dept Parts	1,107.91
Airgas	PW/FD Cylinder Rental	2,291.08
American Welding	EMS Oxygen	99.03
Bluestone Psych	PD Testing	465.00
Bound Tree	Medical Supplies	21.49
City of Marquette	Water Testing	75.00
College Laundry & Rentals	Uniform & Carpet Service	67.00
Emergency Medical Products	EMS Medical Supplies	496.18

Eric Jancsi	Reimbursement for Training	95.00
Fahey Schultz	Attorney Fees	3,446.50
Galls	PD Uniforms	133.58
Heritage Maintenance	PW Parts	441.51
Holiday Cleaners	EMS Dry Cleaning	27.44
Integris	Computer Support	981.50
Jeff Wright	Ballfield Electric	1,200.00
Maki Consulting	SC Computer	375.00
Marthaler	PD Parts	9.55
Menards	Various Dept Supplies	290.70
Michigan Association of Planning	A/Z Membership Renewal	65.00
Modeltown Express	Various Dept Fuel	446.66
My Web Maestro	Website Annual Hosting	118.80
North Country Disposal	Dump Recycle	260.00
North Country Septic	Portable Restrooms	568.00
Pomasl	FD Nozzles	1,226.88
Purchase Power	Postage	520.99
Quill	Various Dept Supplies	576.31
R&R Fire Truck Repair	FD Truck Repair	306.93
Range Telecommunications	Miss Dig	36.00
Road Machinery & Supplies	PW Parts	1,867.50
Shelby Teigen	Reimbursement for Uniforms	515.16
Teresa Larson	Reimbursement for Tourist Park Supplies	6.23
The Mining Journal	Publishing	428.20
The Office Planning Group	A/Z Copier Maintenance	74.06
TransUnion	Background Checks	75.00
UPEA	Engineering Services	14,755.50
VFW	Flags and Markers	541.68
Wells Fargo	Supplies for Various Dept /FD Hotel	2,415.89
Total		36,428.26

**Forsyth Township
Additional Bills For Approval
5/19/22**

Vendor	Description	Amount
Ace Hardware	Various Dept Supplies	766.04
American Welding & Gas	EMS Oxygen and Cylinder	57.43
College Laundry	Uniform & Carpet Service	707.57

Core & Main	W/S Software Support	2,400.00
Display Sales	PW Flags	96.00
Emergency Medical Products	EMS Medical Supplies	936.95
Integriss	Computer Support Various Dept	262.50
Medline	EMS Medical Supplies	153.34
Menards	Various Dept Supplies	212.50
MML	Work Comp Renewal	9,752.00
Quill	Various Dept Supplies	90.98
EGLE	EMS License Renewal (Med Waste)	75.00
The Mining Journal	Publishing	1,796.95
The Office Planning Group	A/Z Copier	299.99
UPEA	Engineering	6,382.40
US Post Office	SC Postage	92.08
Wex Bank	Various Dept Fuel	4,474.46
Wolverine Door Service	PW Garage Door Repair	366.50
		28,922.69
	Original Bill Listing	36,428.26
	Total Accounts Payable	65,350.95

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 85330 - 85480
Voucher Numbers for Tax 2112 - 2125

ACTION ITEMS:

Ballfield Dugout Repairs (10a.): Motion by Borrett, supported by Boogren, to approve the Gwinn Little League’s Board request to repair the ballfield dugouts, not to exceed \$7,000.00. This is a safety requirement. Public Works will be doing the work. Motion carried.

Appoint Blight Committee Member (10b.): Motion by Boogren, supported by Kevern, to approve appointing Jeremy Ring to the Blight Committee, as recommended. Supervisor Boogren thanked the applicants for their interest. Motion carried.

Employee Handbook (10c.): Motion by Boogren, supported by Borrett, to approve the revised Forsyth Township Personnel Policies and Procedures Manual, using Sample #4 for section 3.11, Employment of Relatives. Supervisor Boogren stated this was a long process. Motion carried.

HMA Paving (10d.): Motion by Borrett, supported by Kevern, to approve adjusting the proposed 2022 Road Projects, postponing Blueberry and Sands Streets, with the deficit of \$220,000 to come from the General Operating fund, and the remaining deficit amount to come from the Township Improvement Fund, as recommended. The adjusted project cost will be approximately \$607,292.00. Discussion ensued. Supervisor Boogren stated he spoke to Lansing regarding the funding earmarked for emergency repairs on South Shag Lake Drive, where the Fire Truck had been stuck. Commissioner Nordeen stated the county is buying Chip Seal equipment, which will benefit local road repairs. Motion carried.

DNR Tree Planting Grant (10e.): Motion by Boogren, supported by Borrett, to approve matching up to \$4,000.00 for the DNR 2022 DTE Energy Foundation Tree Planting Grant. Motion carried.

EMS – Purchase Pagers (10f.): Motion by Bodenus, supported by Kevern, to approve EMS purchasing 2 pagers totaling \$1,408.00, as requested. Motion carried.

FD – Hire Firefighter (10g.): Motion by Boogren, supported by Kevern, to approve hiring firefighter Riley Purcell, as requested. Motion carried.

W/S Committee – 168 N. Tamarack (10h.): Motion by Bodenus, supported by Borrett, to approve adjusting Water/Sewer bills for 168 North Tamarack, 171 North Tamarack and 223 West Jasper to a 3 month average, as recommended. Motion carried.

W/S Committee – 171 N. Tamarack (10i.): see 10h.

W/S Committee – 223 W. Jasper (10j.): see 10h.

Appoint Township Clerk (10k.): Motion by Bodenus, supported by Kevern, to approve appointing Ron Lauren as Forsyth Township Clerk. Clerk Borrett abstained from voting. Supervisor Boogren thanked all for their interest. Ron Lauren has been Deputy Supervisor for months and is currently on the Forsyth Township Fire Department. He has shown great interest in our community. Motion carried 4-0.

Employee Buyout Request (10l.): Motion by Kevern, supported by Borrett, to approve Jesse Cadwell receiving a cash payout of accrued time, as requested. Motion carried.

ORV Permit (10m.): Motion by Bodenus, supported by Borrett, to approve the ORV permit, as presented. This is to improve the current trail located on Forsyth Township property. Motion carried.

DISCUSSION ITEMS:

Sidewalks (11a.): Supervisor Boogren introduced Joe D’Ambrosio, who wrote a letter requesting the sidewalks be completed by Nordeen Park. The sidewalk to Larry’s grocery store will be addressed when M-35 is repaired. Supervisor Boogren will look into funding for such projects.

Crestview Drive Commercial Truck Traffic (11b.): Supervisor Boogren stated correspondence was received from residents on Crestview Drive and Powerline Lane. He does not believe that the Board can control the traffic on a county road. Commissioner Nordeen stated the local municipality may have a say in the use. He will look into the possibilities.

OLD BUSINESS: None

CORRESPONDENCE: None

Public Comment: Marie Bodenus thanked the EMS, Police and the Fire Department with her recent accident. Kyle Aho commented on Blight issues. Ron Lauren thanked the Board for the Clerk opportunity. Riley Purcell thanked the Board for the Firefighting opportunity.

Board Comment: Clerk Borrett thanked Attorney Marin for her service. She then welcomed Ron Lauren to the position, thanked the Board and the Staff. Supervisor Boogren thanked Attorney Marin and Clerk Borrett for their service to the community.

Adjournment: Supervisor Boogren adjourned the meeting at 7:12 p.m.

Respectfully submitted,

Stacy Linnee
Board Secretary

Michelle Borrett
Forsyth Township Clerk