

**Forsyth Township Board
Regular Meeting
Gwinn Community Center
October 27, 2022**

Treasurer Kevern called the meeting to order at 6:30 p.m.

Board Members Present: Treasurer Kevern, Trustee Bodenus and Trustee Heikkila

Board Members Absent: Supervisor Boogren and Clerk Lauren

Also Present: Attorney Pickens, a number of township employees and concerned citizens.

Public Hearing: Amendment to Ordinance Authorizing and Permitting Medical and Adult-Use Marihuana

Treasurer Kevern opened the Public Hearing at 6:30 p.m. He then asked the Public for any comments. Donna Adams asked for a copy of the Amendment. She was provided a copy by a Trustee Bodenus. Trustee Bodenus explained it was an amendment to the sign language in the current Ordinance. No other comments were offered. The Public Hearing was closed at 6:31 p.m.

Approval of Minutes: Motion by Bodenus, supported by Heikkila, to approve the Minutes from the September 22, 2022 Board Meeting, as presented. Motion carried.

Agenda: Motion by Kevern, supported by Heikkila, to approve the agenda with the additions of 11k. PW – Brush Hauling Quote and 11L. Recreational Area Electricity. Motion carried.

Public Comment: Rich Johnson commented on the Drug Take Back Day. Donna Adams commented on the Library opening on Halloween. Jill Froberg commented on the Siren for Halloween.

Department Reports: The following reports were placed on file: Assessing, Zoning, Senior Center, Fire, Library, Police, General Operating Financial, Emergency Management and Water/Sewer Committee.

Attorney's Report: Attorney Pickens had nothing to report.

Approval of Bills & Vouchers: Motion by Bodenus, supported by Kevern, to approve the bills and vouchers totaling \$130,676.87, as presented. Motion carried.

**Forsyth Township
Bills For Approval
10/27/22**

Vendor	Description	Amount
Auto Value	Various Dept Parts	1,018.90
A Jacobson Landscaping	Tree Planting	11,010.00
A Lindberg & Sons	Gravel	111.06

American Welding & Gas	EMS Oxygen	167.75
Airgas	PW/FD Cylinder Rental	110.17
Apex Software	A/Z Software Maintenance	470.00
Bound Tree	EMS Medical Supplies	338.50
BS&A Software	Annual Support	1,166.00
Carilyn Froberg	FD CPR Class	180.00
City of Marquette	Water Testing	75.00
Code Electric	Generator and Install/FD Repairs	11,875.00
College Laundry & Rentals	Uniform & Carpet Service	169.14
Crossroads Truck Repair	PW Truck Repairs	1,199.50
Dalco	PW Supplies	276.93
Elcom	EMS Siren Repair	173.90
Election Source	Election Supplies	45.36
Emergency Medical Products	EMS Medical Supplies	563.92
Etna	Water Parts	75.60
Fox Marquette	EMS Parts	442.18
Fox Negaunee	Zoning Parts	120.63
Froberg's Clothing	PW Clothing	194.85
Galls	PD Uniforms	467.61
GFS	SC Food	93.95
Integris	Computer Support	1,810.95
Lammi Fire Protection	FD Hoses	1,210.00
Lexipol	FD Training	1,925.00
Marquette Embroidery	PD Uniforms	36.00
Menards	Various Dept Supplies	185.94
Midway Rentals	PW Supplies	356.85
MMTA	Treasurer Membership Renewal	198.00
MPLC	SC Movie License Renewal	263.35
Newman	PW Signs	767.16
North Country Disposal	Dump Recycle	295.00
North Country Disposal	Community Clean Up	14,565.00
Northern Asphalt Repair	Water Line Asphalt Repair	4,408.00
Northland Lawn Sport & Equip	PW Mower Parts	127.03
O'Dea, Nordeen and Pickens	Attorney Fees	5,087.14
Pitney Bowes	Ink Cartridges	237.98
Pomps Tire	FD Tires	585.00
Quill	Various Dept Supplies	692.48
R&R Fire Truck Repair	FD Truck Repair	1,450.97
Range Telecommunications	Miss Dig/Phone Repair	370.83
Road Machinery & Supplies	PW Parts	4,311.22

State of Michigan	Audit Services/PD Printing/Boiler Inspect	16,024.50
Snyder Drug	Supplies Various Departments	319.50
The Mining Journal	Publishing	473.61
The Office Planning Group	Copier Maintenance	1,684.93
The Safariland Group	PD Guns	540.00
Transunion	PD Background Checks	75.00
Trophy Central	PD Plaque	6.00
UPEA	Engineering	2,157.50
USABlueBook	Water Parts	620.31
US Postal Service	SC Postage	142.42
Verizon	PD Camera	379.98
Wells Fargo	Various Dept Supplies	1,566.39
Willey's Tire Shop	PW Tires	387.61
Total		93,607.60

**Forsyth Township
Additional Bills For Approval
10/27/22**

Vendor	Description	Amount
Ace Hardware	Various Dept Supplies	735.19
American Welding & Gas	EMS Oxygen	146.09
April Kahl	Reimbursement for License	35.00
Bell Roofing	Museum Roof Repair	32,600.00
City of Iron Mountain	EMS Training	850.00
LoyalTees	PD Uniforms	62.64
Menards	FD Chain	21.46
North Country Disposal	Dump Recycle	295.00
State of Michigan	Campground License	146.00
Stryker	EMS Medical Supplies	916.70
UPPCO	Meter Installation	1,261.19
		37,069.27
	Original Bill Listing	93,607.60
	Total Accounts Payable	130,676.87

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 86114 - 86250

Voucher Numbers for Tax 2142 - 2145

ACTION ITEMS:

Amendment to Ordinance Authorizing and Permitting Medical and Adult-Use Marihuana (11a.):

Motion by Bodenus, supported by Kevern, to approve amending Section 6 par 11, as presented, of Ordinance #1-2021 entitled Ordinance Authorizing and Permitting Medical and Adult-Use Marihuana. Roll call: Treasurer Kevern – yes, Trustee Heikkila – yes, Trustee Bodenus – yes, Supervisor Boogren – absent, Clerk Lauren – absent. Motion carried.

Section 6, part 11 shall be entirely replaced with the following:

“Sign Restrictions. All signs shall comply with all applicable local, State, or federal law or rule governing Facilities or Establishments. A Permitted Premises or Permitted Property may not contain flashing or animated signs.”

Budget Adjustments (11b.): Motion by Kevern, supported by Heikkila, to approve the budget adjustments, as presented. Motion carried.

**FORSYTH TOWNSHIP
BUDGET ADJUSTMENTS
27-Oct-22**

GENERAL FUND				
Department	Department #	Original/Amended	New	Difference
Revenue		2,867,365	2,909,625	42,260
Expense				
Legislative	101	14,135	15,135	1,000
Professional Services	299	52,000	64,000	12,000
Emergency Management	426	7,250	11,250	4,000
Insurance	851	38,610	48,610	10,000
Office Supplies/Support	895	28,500	29,500	1,000
Capital Outlay	900	157,000	164,000	7,000
Transfers Out	965	940,500	1,160,500	220,000
			Total	255,000
Beginning Fund Balance	2,107,558	4/1/22		
Estimated Revenues:	2,909,625			
Estimated Expenses:	(3,226,050)			
Estimated Ending Fund Balance:	1,791,133	3/31/23		

Police			
	Original/Amended	New	Difference
Revenue	1,206,450	1,227,385	20,935
Expenses	1,257,700	1,259,085	1,385

Beginning Fund Balance	306,751	4/1/22	
Estimated Revenues:	1,227,385		
Estimated Expenses:	(1,259,085)		
Estimated Ending Fund Balance:	275,051	3/31/23	

Clubhouse/Recreation			
	Original/Amended	New	Difference
Revenue	601,750	610,100	8,350
Expenses	698,380	715,610	17,230
Beginning Fund Balance	529,216	4/1/22	
Estimated Revenues:	610,100		
Estimated Expenses:	(715,610)		
Estimated Ending Fund Balance:	423,706	3/31/23	

Library			
	Original/Amended	New	Difference
Revenue	185,120	192,346	7,226
Expenses	197,207	214,858	17,651
Beginning Fund Balance	225,662	4/1/22	
Estimated Revenues:	192,346		
Estimated Expenses:	(214,858)		
Estimated Ending Fund Balance:	203,150	3/31/23	

Township Improvement			
	Original/Amended	New	Difference
Revenue	71,000	78,000	7,000
Expenses	100	84,100	84,000
Beginning Fund Balance	1,110,866	4/1/22	
Estimated Revenues:	78,000		
Estimated Expenses:	(84,100)		
Estimated Ending Fund Balance:	1,104,766	3/31/23	

Sewer			
	Original/Amended	New	Difference
Revenue	362,900	364,700	1,800
Expenses	420,860	439,160	18,300

Beginning Net Position:	855,488	4/1/22
Estimated Revenues:	364,700	
Estimated Expenses:	(439,160)	
Estimated Ending Net Position:	781,028	3/31/23

Water			
	Original/Amended	New	Difference
Revenue	635,600	644,300	8,700
Expenses	671,010	677,360	6,350
Beginning Net Position:	1,697,133	4/1/22	
Estimated Revenues:	644,300		
Estimated Expenses:	(677,360)		
Estimated Ending Net Position:	1,664,073	3/31/23	

Roads			
	Original/Amended	New	Difference
Revenue	351,500	657,000	305,500
Expenses	295,550	607,850	312,300
Beginning Fund Balance	302,631	4/1/22	
Estimated Revenues:	657,000		
Estimated Expenses:	(607,850)		
Estimated Ending Fund Balance:	351,781	3/31/23	

W/S Committee – 310 W. Iron St. (11c.): Motion by Bodenus, supported by Kevern, to approve amending the water/sewer bill for 310 W. Iron Street, as recommended by the Water/Sewer Committee. Motion carried.

W/S Committee – 136 N. Maple St. (11d.): Motion by Bodenus, supported by Kevern, to approve amending the water/sewer bill for 136 N. Maple Street, as recommended by the Water/Sewer Committee. Motion carried.

W/S Committee – 95 N. Mitchell St. (11e.): Motion by Bodenus, supported by Kevern, to approve a payment plan for the water and sewer connection fees for 95 N. Mitchell Street, as recommended by the Water/Sewer Committee. Motion carried.

W/S Committee – Notice Recommendation (11f.): Motion by Bodenus, supported by Kevern, to approve posting a reminder to water customers to regularly inspect their homes for leaks, as recommended by the Water/Sewer Committee. This will be posted on Facebook and the Township’s Website. Treasurer Kevern stated the requests for help with bills for leaking water is becoming abundant. Motion carried.

FD – Hire Firefighter (11g.): Motion by Kevern, supported by Heikkila, to approve hiring Greg Ketola as a full time firefighter. Motion carried.

FD – Purchase Boots (11h.): Motion by Bodenus, supported by Heikkila, to approve the Fire Department ordering structure boots totaling \$5,000.00. Motion carried.

FD – Truck Repairs (11i.): Motion by Kevern, supported by Bodenus, to approve the Fire Department repairing the rails on truck #2023 totaling \$8,000.00. Trustee Heikkila asked when that truck was due to be replaced, and if it warranted getting the rails repaired at this time. Emergency Manager Myron Hillock stated even if they decided to replace the truck now, it would probably take a year or more to receive a new truck. The truck is in need of repair now. Motion carried.

EMS – Hire EMT (11j.): Motion by Bodenus, supported by Heikkila, to approve hiring Hannah Reichhold as an EMT. Motion carried.

PW – Brush Hauling Quote (11k.): Motion by Bodenus, supported by Kevern, to approve the quote from Lee Desotell for hauling brush, totaling \$2,000.00. Motion carried.

Recreational Area Electricity (11l.): Motion by Kevern, supported by Heikkila, to approve running electricity to the recreation area totaling \$19,346.19. Discussion ensued. Trustee Bodenus ask for clarification of the project. Treasurer Kevern explained it was to develop a campground and concert area at the ice track, which are in the Master Plan. Trustee Bodenus was concerned about the late addition, not following the procurement policy, it not being an emergent project, that it surpassed the bidding policy, and was not budgeted. He also questioned it being an allowable purchase. Attorney Pickens stated the project should have been quoted first but agrees that now that the work is done, it should be paid. Trustee Heikkila said it would benefit the community. Trustee Bodenus again stated the process was wrong. Attorney Pickens outlined the different possibilities for this issue. Roll call: Trustee Heikkila – yes, Trustee Bodenus – no, Treasurer Kevern – yes, Clerk Lauren – absent, Supervisor Boogren - absent. Motion carried 2-1.

DISCUSSION ITEMS:

CDL Bonus (12a.): Trustee Heikkila specified the wage committee will wait until April 1st to evaluate. There are no updates on this subject.

Board Meeting Video (12b.): Trustee Bodenus stated he would like to wait for the entire Board to make any decisions, but explained the different costs and quality of different products used for videotaping the meetings.

Clubhouse Fire/Smoke Alarm System (12c.): Trustee Bodenus would like to see an updated smoke alarm, and possible fire alarm system, in the Clubhouse as there are many activities and is now classified as an emergency shelter. Emergency Manager Myron Hillock will consult with Marquette County for building updates. Superintendent of Public Works Eric Jancsi will meet with a MIOSHA CET Consultant for building updates also.

OLD BUSINESS: None

CORRESPONDENCE:

Public Comment: Jill Froberg commented on the camera system and questioned the projects at the ball field. Superintendent Jancsi stated the state had finally approved the project and bidding will begin soon. George Bodenus commented on a PA system. Librarian Leslie Makela stated the Library had a PA system that the Board could use. Brenda Veale commented on the wiring at the Ice Track. Dee Carter commented on a majority for voting. Maureen Hakes commented on Michigan State Extension training. Jill Froberg commented on initial permission for wiring at the Ice Track. Superintendent Jancsi explained the initial reason for wiring.

Board Comment: None

Adjournment: Treasurer Kevern adjourned the meeting at 7:15 p.m.

Respectfully submitted,

Stacy Linnee
Board Secretary

Ron Lauren
Forsyth Township Clerk