

**Forsyth Township Board
Regular Meeting
Gwinn Community Center
November 17, 2022**

Supervisor Boogren called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Boogren, Treasurer Kevern, Clerk Lauren and Trustee Bodenus

Board Members Absent: Trustee Heikkila

Also Present: Attorney Pickens, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Kevern, supported by Bodenus, to approve the Minutes from the October 27, 2022 Board Meeting, as presented. Motion carried.

Agenda: Motion by Lauren, supported by Boogren, to approve the agenda changing 12a. Ice Track Wiring, to the Attorney's Report for review, and adding 10h. Employee PTO Sell Back and 13a. Library Letter. Motion carried.

Public Comment: Pete Curtis questioned a pet ordinance and how to handle vagrant cats. He further commented on the traffic and use of Southgate Drive. Supervisor Boogren commented on Southgate Drive. Gene Suardini commented on Iron Street. Supervisor Boogren commented on Iron Street.

Department Reports: The following reports were placed on file: Assessing, Zoning, Senior Center, Library, General Operating Financial and Emergency Management.

Attorney's Report: Supervisor Boogren referenced Attorney Nordeen's Report. Clerk Lauren questioned the Gwinn Ice Racing Lease, in reference to responsibilities for utilities. Supervisor Boogren stated the intention is that any electricity that is directly serving an outside interest, be metered and paid for by that outside interest. Clerk Lauren stated there needs to be a contract from the Great Lakes Rodeo for their use of the property. Trustee Bodenus stated there is a need for agreements for all groups that use Township properties. He also expressed his concern over the location of the Gwinn water tower, in reference to the use of the property by outside interests. Attorney Pickens referenced the use of utilities in the Gwinn Ice Racing lease.

Approval of Bills & Vouchers: Motion by Bodenus, supported by Lauren, to approve the bills and vouchers totaling \$285,777.55, as presented. Motion carried.

**Forsyth Township
Bills For Approval
11/17/22**

Vendor	Description	Amount
Auto Value	Various Dept Parts	2,653.90
Airgas	PW/FD Cylinder Rental	112.93

Avis Meyer-Ketola	SC Reimbursement for Food	11.45
College Laundry & Rentals	Uniform & Carpet Service	1,353.35
Election Source	Election Supplies	1,575.00
Emergency Medical Products	EMS Medical Supplies	338.38
Ferrellgas	Transfer Station Tank Rental	26.50
Fox Marquette	PD Parts	216.73
Integris	Computer Support	867.20
Jacobson Excavating	Cemetery Topsoil	550.00
Joe's Carpet Cleaning	PD Carpet Cleaning	170.00
Lee Desotell	Transfer Station Brush Hauling	2,000.00
Marquette Embroidery	PD Uniforms	220.00
Medline	EMS Medical Supplies	204.96
Menards	Various Dept Supplies	62.42
MERS	Additional Payment	250,000.00
Michigan State Firemen's Assoc.	FD Membership Dues	75.00
Mission One Exterminating Co.	PD Extermination	70.00
Modeltown Express	Fuel Various Dept	10,270.73
Nye Uniform	PD Uniforms	300.46
O'Dea, Nordeen and Pickens	Attorney Fees	970.00
Pomps Tire	PW Tires	320.00
Quill	Various Dept Supplies	50.86
Range Telecommunications	Miss Dig	67.98
Remy Battery	EMS/PW Batteries	287.52
Spectrum	Election Test Decks	285.00
State of Michigan	PD Prints PW Water License	1,651.71
Swick	FD Furnace Repair	907.00
The Office Planning Group	Copier Maintenance	1,259.97
Transunion	PD Background Checks	75.00
Wells Fargo	Various Dept Supplies	1,619.98
Total		278,574.03

**Forsyth Township
Additional Bills For Approval
11/17/22**

Vendor	Description	Amount
Ace Hardware	Various Dept Supplies	378.87
City of Marquette	Water Testing	75.00
Galls	PD Uniforms	174.47

Gordon Food Service	CH Concession Stand Food	173.89
Integrus	Computer Support	87.50
Kountry Korner	Various Dept Oil	1,969.98
Larry's Family Food	Various Dept Supplies	168.68
	EMS Reimburse for Application	
Matt Perala	Fee	25.00
Midway Rentals	PW Gloves	63.45
Nartec	PD Testing Kits	59.82
North Country Disposal	Dump Recycle/Blight Cleanup	1,795.00
Nye Uniform	PD Uniforms	312.50
Quill	Office Supplies	334.68
Standard Electric	Street Lights	381.36
The Mining Journal	Publishing	849.90
The Office Planning Group	Copier Maintenance	353.42
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		7,203.52
	Original Bill Listing	278,574.03
	Total Accounts Payable	285,777.55

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 86251 - 86393
Voucher Numbers for Tax 2146 - 2150

ACTION ITEMS:

Resolution Authorizing Intent to Issue Bonds (CWSRF) (10a.): Motion by Boogren, supported by Kevern, to approve the Resolution Authorizing Publication of Notice of Intent to Issue Bonds and Declaration of Intent to Reimburse, as presented. Roll call: Supervisor Boogren – yes, Clerk Lauren – yes, Treasurer Kevern – yes, Trustee Bodenus – yes, Trustee Heikkila – absent. Motion carried.

2023 Meeting Dates (10b.): Motion by Kevern, supported by Lauren, to approve the 2023 Notice of Schedule of Regular Meetings, as presented. Motion carried.

A/Z – Purchase Planning Books (10c.): Motion by Boogren, supported by Kevern, to approve purchasing updated Planning books for ZBA and PC Members, totaling \$366.00. Motion carried.

A/Z – Printing for Zoning Ordinance (10d.): Motion by Bodenus, supported by Lauren, to approve printing the updated Zoning Ordinance for the ZBA and PC members, not to exceed \$500.00. Motion carried.

Health Care Resolution (10e.): Motion by Kevern, supported by Lauren, to approve the Health Care Resolution Option – Exemption, as presented. Roll call: Trustee Bodenus – yes, Treasurer Kevern – yes, Clerk Lauren – yes, Supervisor Boogren – yes, Trustee Heikkila – absent. Motion carried.

Video Equipment for Board Meetings (10f.): Motion by Bodenus, supported by Lauren, to approve the Owl Camera for \$1,049.00 and to stream the Township Board Meetings. Discussion ensued. Supervisor Boogren questioned who was going to do the videoing. He also expressed his displeasure of videoing due to the attention given to the camera and the lack of attention given to township business. Trustee Bodenus expressed his approval for videoing the meetings as it would show transparency to the residents that could not attend the meetings. Trustee Kevern expressed his concern for residents watching the video and not attending the meetings. Roll call: Supervisor Boogren – no, Treasurer Kevern – no, Clerk Lauren – yes, Trustee Bodenus – yes, Trustee Heikkila – absent. Motion failed.

MARESA 2023 Summer Tax Collection Agreement (10g.): Motion by Kevern, supported by Lauren, to approve the Marquette – Alger RESA 2023 Summer Tax Collection Agreement, as presented. Motion carried.

Employee PTO Sell Back (10h.): Motion by Boogren, supported by Kevern, to approve the request of a contract Full Time Employee to sell back 65 hours of PTO, effective the next payroll. Motion carried.

DISCUSSION ITEMS:

Hunting on Township Property (11a.): Supervisor Boogren stated there was hunting in the vicinity of the ballfield/ice track/rodeo complex, which was shut down for safety concerns because of the playground in the area. He doesn't believe that hunting should be prohibited on all township property. Trustee Bodenus questioned the legality of prohibiting hunting on any township property. Clerk Lauren asked if the leaseholder could prohibit hunting. Attorney Pickens will research the legalities in prohibiting hunting on township property.

Gwinn Community Center Smoke/Fire Alarms (11b.): Trustee Bodenus would like a fire company to do a consult for items needed to make the clubhouse safe in the event of a fire. Superintendent Jancsi has already requested a meeting with Lammi Fire Protection. He will notify the Board when the meeting is complete.

Transfer Station Attendant Job Description (11c.): Supervisor Boogren referenced a job description for a new position at the Transfer Station. The description was in the Board Packets and has been reviewed by all Board Members.

Motion by Trustee Bodenus, supported by Supervisor Boogren, to approve the Transfer Station Attendant job description, as presented. Motion carried.

Supervisor Boogren stated a wage is required. Clerk Lauren informed the Board the wage has been discussed at \$20.00 per hour, with the CDL requirement. Trustee Bodenus expressed his acceptance.

Motion by Clerk Lauren, supported by Kevern, to start the wage at \$20.00 per hour. Motion carried.

Supervisor Boogren informed the Board that the bargaining unit has already accepted the description. Treasurer Kevern questioned the payment of a CDL course for an internal applicant. Trustee Bodenus reminded the Board that all were offered to get a CDL earlier in the year. Supervisor Boogren asked Attorney Pickens to research the contract to see if a current employee will be compensated for CDL class expenses.

OLD BUSINESS:

Ice Track Wiring (12a.): Moved to Attorney's Report.

CORRESPONDENCE:

Library Letter (13a.): Supervisor Boogren referenced a letter received from the Library, along with a Legal Opinion, and asked the Board if there were any questions. Secretary Linnee will inform the Library the request is not feasible.

Public Comment: Jill Froberg commented on the wiring at the ice track and training expenses.

Board Comment: Treasurer Kevern recognized the Police Department for recent cases and informed the Board on mass notifications. Emergency Manager Myron Hillock explained the need for a notification system. Supervisor Boogren informed the residents of the MERS pay down. Trustee Bodenus expressed his disappointment in the meetings not being videoed. Supervisor Boogren commented on the wiring at the ice track. He reminded the residents that he is the Legal Agent of the Township and can act under any emergencies.

Adjournment: Supervisor Boogren adjourned the meeting at 7:19 p.m.

Respectfully submitted,

Stacy Linnee
Board Secretary

Ron Lauren
Forsyth Township Clerk