

**Forsyth Township Board
Special Meeting
Gwinn Community Center
May 21, 2024**

Supervisor Boogren called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Boogren, Clerk Lauren, Treasurer Kevern, Trustee Heikkila and Trustee Bodenus

Board Members Absent: None

Also Present: a number of township employees and concerned citizens.

Approval of Minutes: Motion by Kevern, supported by Bodenus, to approve the Minutes from the April 25, 2024 Board Meeting, as presented. Motion carried.

Agenda: Motion by Kevern, supported by Lauren, to approve the agenda with the additions of 11k. PD – Police Chief Social Security Opt Out, 11l. Zoning – 330 S. Johnson Lake Drive, 12f. Transfer Station Fees, 14b. Letter of Intent and 17. Closed Session – Legal Opinion. Motion carried.

Public Comment: Lisa Pellegrini commented on commercial truck traffic on Crestview Drive. Mr. Saari commented on property being developed on M-35 near Little Lake. Joanne VanWagner commented on the length of time taken for the commercial truck traffic on Crestview Drive.

Department Reports: The following reports were placed on file: Assessing, Zoning, Senior Center, Fire, Library, Police, Public Works, General Operating Financial and Emergency Management.

Attorney's Report: Attorney Nordeen was not able to make the meeting due to a previous meeting commitment.

Supervisor's Report: Supervisor Boogren referred to a report he included in the Board Packet. Trustee Heikkila questioned the re-elect placement on Clerk Lauren's sign. She would also like to discuss the annual cleanup costs. Trustee Bodenus questioned the possibility of having an alternative plan if we do not receive the water bond. UPEA Representative Ken Dillinger will email the Board with an update on the bond status.

Approval of Bills & Vouchers: Motion by Bodenus, supported by Lauren, to approve the bills and vouchers totaling \$134,278.90, as presented. Treasurer Kevern abstained. Motion carried 4-0.

**Forsyth Township
Bills For Approval
5/21/24**

Vendor	Description	Amount
Auto Value	Various Dept Parts	3,523.94
A. Lindberg & Sons	PW Gravel	140.30

Ace	Various Dept Supplies	20,376.98
Airgas	PW Cylinder Rental	38.36
Amazon Business	PD Supplies	817.00
American Welding & Gas	EMS Oxygen	98.88
Bergdahl's	PW Parts	179.40
Code Electrical	Pump Repair	500.00
Core & Main	W/S Software Support	2,400.00
Dalco	PW Cleaning Supplies	789.65
Dan Tregembo	Reimbursement for Ballfield Supplies	124.02
Dave Dziedzic	Reimbursement for Boots	223.65
Galls	PD Uniforms	366.73
Harris	Checks	470.68
Integris	Computer Support & Equipment	4,931.70
Lynn Rodgers	Reimbursement of Computer	1,112.99
Marquette Embroidery	EMS Uniforms	985.00
Menards	Various Dept Supplies	185.08
My Web Maestro	Web Hosting	135.00
North Country Disposal	Dump Recycles	305.00
North Country Septic	Portable Restrooms	412.50
O'Dea, Nordeen and Pickens	Attorney Fees	1,732.00
Pitney Bowes	Postage	1,056.94
Quill	Various Dept Supplies	293.95
Range Telecommunications	PW Miss Dig	57.00
Remy Battery	PW Batteries	65.64
State of Michigan	PD SRMS	1,800.00
Stryker	EMS Lucas 3	17,448.33
Swanzy Service	Concession Stand Heat	800.00
Swick	Boiler Maintenance	189.00
Unifirst	Carpet/Uniform Service	219.70
UPHS - Rampart	EMS Billing	1,680.00
UP Kubota	PW Parts	65.90
UPSET	Law Enforcement	10,000.00
Wells Fargo	Various Dept Supplies	2,046.46
Total		75,571.78

Forsyth Township
Additional Bills For Approval
5/21/24

Vendor	Description	Amount
A. Lindberg & Sons	PW Gravel	399.90
Ace Hardware	Various Dept Supplies	22,788.91
A1 Sport & Weld Supply	PW Gases	138.50
American Water Works Assoc	PW Membership Renewal	263.00
American Welding & Gas	EMS Oxygen	230.93
Amazon	PD Flag	105.98
Bound Tree	EMS Medical Supplies	1,273.18
City of Marquette	Bacteriological Analysis	75.00
Fraco	Concession Stand Concrete	5,946.76
Galls	PD Uniforms	30.68
Gordon Food Service	CH Concessions	202.33
Larry's Family Foods	Various Dept Supplies	480.17
Marquette County Townships Assoc	A/Z BOR Ad and Dues	367.20
Menards	Various Dept Supplies	448.76
Michelle Belcher	Reimbursement for Clothes	275.09
Michelle Borrett	Reimbursement for Supplies	76.40
Midway Rentals	PW Concession Stand Supplies	691.72
Modeltown Express	Fuel	3,692.08
North Country Disposal	Dump Recycle	305.00
Paul Sirois	Reimbursement for Physical and Mileage	206.20
Paula Sayen	Paint for Office Reno	2,495.00
Pomasl	FD Uniforms	6,459.82
Shelby Teigen	Reimbursement for Training	61.77
Steve Kevern	Reimbursement for TV at CH	559.68
Stryker	EMS Supplies	1,088.00
The Mining Journal	Publishing	205.36
Tristan Jancsi	Reimbursement for Safety Boots	52.99
Unifirst	Uniform & Carpet Various Dept	126.98
UPEA	Engineering	9,659.73
		58,707.12
	Original Bill Listing	75,571.78
	Total Accounts Payable	134,278.90

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 88720-88870

Voucher Numbers for Tax 2266

ACTION ITEMS:

K9 Donation Account (11a.): Motion by Boogren, supported by Kevern, to approve setting up a K9 Donation line account. Police Chief Kjellin stated the dog is set to be received in August. The donation will be here June 1st. The dog will be used for tracking, detecting explosives and firearms. Motion carried.

Little League Ballfield Work (11b.): Motion by Kevern, supported by Lauren, to approve Little League Ballfield concrete work. Discussion ensued. There have been over 200 children signed up for Little League during the past couple of years. Little League Representatives Joe Juidici and Dan Tregembo explained the need for repairs and improvements for upcoming events. Most items will be for use by the public. Placement of a batting cage was discussed. Clerk Lauren suggested applying for grants for work needed in the future. Motion amended by Kevern, support amended by Lauren, to approve Little League Ballfield concrete work not to exceed \$9,000.00. Motion carried.

SC – Solicitation Policy (11c.): Motion by Kevern, supported by Lauren, to approve the Senior Center Solicitation Policy, as presented. Motion carried.

SC – Criminal Background Check Policy (11d.): Motion by Lauren, supported by Kevern, to approve the Senior Center Criminal Background Check Policy, as presented. Motion carried.

Rampart Billing Increase (11e.): Motion by Boogren, supported by Lauren, to approve the updated billing contract fees from UPHS-Rampart, which is \$24.00 per run. Motion carried.

PD – Police Car Repair (11f.): Motion by Kevern, supported by Lauren, to approve the quote from Mike's Auto to repair the patrol vehicle for \$13,734.31. Clerk Lauren stated it was for a deer hit and will be compensated through insurance. Bookkeeper Rodgers reminded the Board of the deductible and stated it needed to be prepaid due to parts being ordered. Motion amended by Kevern, support amended by Lauren, to prepay the quote from Mike's Auto repair for \$13,734.31. Motion carried.

PD – Speed Radar Sign (11g.): Motion by Bodenus, supported by Kevern, to approve purchasing the Kustom Signal Speed Radar Sign, not to exceed \$3,600.00. This sign can be moved to different locations and does have Smart capabilities. Motion carried.

Zoning – 107 Caribou (11h.): Motion by Kevern, supported by Lauren, to approve proceeding with the cleanup process at 107 Caribou. Trustee Bodenus reminded the Board that this property had been cleaned up once already. The bill will be placed on the taxes if payment isn't received. Motion carried.

Zoning – 1738 E. M-35 (11i.): Motion by Bodenus, supported by Kevern, to approve rezoning 52-05-020-035-00, 1738 E. M-35, Little Lake, from C-2 to RR-2, as recommended. Motion carried.

FD – Firefighter to Reserve (11j.): Motion by Lauren, supported by Boogren, to approve Bruce Nyquist retiring from the active Fire Department and being placed in reserves. Supervisor Boogren thanked Mr. Nyquist for his service. Motion carried.

PD – Police Chief Social Security Opt Out (11k.): Motion by Boogren, supported by Lauren, to approve the Police Chief opting out of Social Security as requested and provided by statute. Motion carried.

Zoning – 330 S. Johnson Lake Dr. (11l.): Motion by Kevern, supported by Lauren, to approve proceeding with the cleanup process at 330 S. Johnson Lake Drive. Motion carried.

DISCUSSION ITEMS:

Permanent Part Time Custodian (12a.): Supervisor Boogren explained that we currently have a temporary part time worker who has been working in the Clubhouse. With the restructuring of the Clerk's Office he would like the Board's thoughts on hiring the current employee as permanent part-time custodian that would clean all departments.

Motion by Kevern, supported by Heikkila, to hire a permanent part time custodian. Motion carried.

Clerk Lauren and Superintendent Jancsi will create the description and time. This will start tomorrow.

Planting Ice Track/Rodeo Area (12b.): Treasurer Kevern explained that the planting at the ice track area has been paid for by UMIRA but they can no longer fund it. He suggested the township fund it. Progress is being made with each planting. UMIRA Representative Ross Underwood explained how it has been planted in the past. Supervisor Boogren stated the green space could be used in the future for township activities.

Motion by Heikkila, supported by Kevern, to have Kodey plant the ice track/rodeo area with grass, not to exceed \$5,000.00. Trustee Bodenus explained fertilizer must be applicable for use by the water tower. Motion carried.

Ballfield Scoreboard (12c.): Treasurer Kevern explained the current scoreboard has been unreliable. He recommends getting a new scoreboard. He described the different types. The replacement for a similar scoreboard would be approximately \$5,300.00. Clerk Lauren asked about hard-wired scoreboards. Treasurer Kevern said they are around \$20,000.00. Bookkeeper Rodgers updated the Board on the Clubhouse/Recreation budget. Supervisor Boogren would like to see how the complex will look after the current work is complete before deciding.

Clerk's Office Computer Cleaning (12d.): Treasurer Kevern explained the dust from the current remodeling is in the computers. He asked if there was a professional cleaning company that should be hired for cleaning. Supervisor Boogren suggested using canned air.

Animal Control Ordinance (12e.): Trustee Bodenus stated the ordinance is close to completion. He stated it was a supplement to county and state laws. Treasurer Kevern asked if the Board had any more suggestions.

Transfer Station Fees (12f.): Supervisor Boogren stated that tipping fees at the Landfill are going up to meet state mandates, therefore, the Transfer Station fees need to be increased. Bookkeeper Rodgers explained the timeline of the increases.

Motion by Boogren, supported by Lauren, to increase the transfer station fees to \$0.20 per pound. Effective July 1st. Motion carried.

OLD BUSINESS: None

CORRESPONDENCE:

Marquette County Solid Waste Management Authority Letter of Understanding (14a.): Supervisor Boogren referred to a proposed letter he wrote regarding a letter written by the County Commission. This Letter of Understanding has some points that are in question. The letter addresses those concerns. It was the consensus of the Board to proceed with the letter.

Letter of Intent (14b.): Supervisor Boogren addressed the letter of intent from Paula Sirois to retire February 1, 2025. Preparations should start.

Public Comment: Sandy Breitenbach, Director for the League of Women Voters, introduced herself and commented on the voting guide and hosted forum on June 28th. Eric Jancsi commented on the passing of UPEA Representative Carr Baldwin.

Board Comment: Trustee Heikkila commented regarding the vandalism on the KI Sawyer Fitness Trail. She then stated her concerns for the commercial truck traffic on Crestview Drive. Supervisor Boogren congratulated the Gus Macker group for a successful event. He also reminded the community of the upcoming Memorial Day festivities. Treasurer Kevern encouraged the public to sign up for the mass notification system.

Closed Session – Legal Opinion: At 7:56 pm, motion by Kevern, supported by Bodenus, to approve going into Closed Session for Legal Opinion, pursuant to MCL 15.268(h). Motion carried.

At 8:05 pm, motion by Bodenus, supported by Kevern, to approve coming out of closed session. Motion carried.

Adjournment: Supervisor Boogren adjourned the meeting at 8:07 p.m.

Respectfully submitted,

Stacy Linnee
Board Secretary

Ron Lauren
Forsyth Township Clerk