

**Forsyth Township Board
Regular Meeting
Gwinn Community Center
September 25, 2025**

Supervisor Kevern called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Kevern, Clerk Lauren, Treasurer Underwood, Trustee Hammond and Trustee Fowler

Board Members Absent: None

Also Present: Township Manager Back, Attorney Nordeen, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Kevern, supported by Underwood, to approve the minutes from the August 21, 2025 Board Meeting, as presented. Motion carried.

Agenda: Motion by Underwood, supported by Fowler, to approve the agenda deleting 10c. PD – Replace In-Car Computer and 11a. EMS Wage Increase. Motion carried.

Public Comment: Mike Jakubowski commented on the Blight Ordinance and shipping containers as sheds.

Manager's Report: Township Manager Paul Back updated the Board and Community on the following: EMS switching to the EPCR system, sponsoring 4 people for EMS training, Zoning completed cleanups, mobile Secretary of State and a digital skills class at the Senior Center, ERAIL Training, seed library, hiring a new Police Officer, and statistic on some of the department reports.

Attorney's Report: Attorney Nordeen handed out a report to the Board Members. He went over completed items: Chip Seal issue, Dangerous Dog at KI Sawyer, Serenity Drive, Earn Sick Time for volunteers, and blight buildings. He is still working on several issues.

Approval of Bills & Vouchers: Motion by Lauren, supported by Underwood, to approve the bills and vouchers totaling \$141,768.17, as presented. Supervisor Kevern abstained. Motion carried 4-0.

**Forsyth Township
Bills For Approval
9/25/25**

Vendor	Description	Amount
Auto Value	Various Dept Parts	4,099.99
A. Lindberg & Sons	PW 22A Gravel	966.30
Airgas	PW Gas	44.47
Amazon	PD Supplies	570.48
American Welding	EMS Cylinder Rental	149.06
Bound Tree	EMS Medical Supplies	2,189.95

Bulldog Plus Targets	Archery Targets	1,901.62
City of Marquette	Water Testing	75.00
Core & Main	Water Parts	1,092.05
Elcom	PD Radio Repair	589.22
Fahey Schultz Burzych Rhodes	Attorney Fees	34.00
GFS	SC Food	92.92
Heavy Hooker Towing	Blight Clean Up	300.00
Honor CU	Various Dept Supplies	1,027.43
ImperialDade	PW Supplies	1,181.72
Integris	Computer Support	835.10
J Wright Electric	PW Concession Stand Repair	1,600.00
Jefferson Fire & Safety	FD Hose Tester	3,395.00
Joe's Carpet Cleaning	PD Carpet Cleaning	180.00
Jerry's Small Engine Repair	PW Parts	280.86
Joe's Carpet Cleaning	PD Carpet Cleaning	180.00
Larry's Food	Various Dept Supplies	421.26
Marquette GMC	PD Parts	984.69
Menards	PW FD Supplies	652.97
Michigan Townships Assoc	Clerk's Training	367.00
Modeltown Express	Fuel Various Dept	1,038.86
North Country Septic	Portable Restroom Service/Lift Station Service	820.00
Northland	PW Parts	69.29
O'Dea, Nordeen, Burink & Pickens	Attorney Fees	472.00
Phoenix Safety Outfitters	FD Bunker Gear	2,590.00
Pitney Bowes	Postage	1,079.92
Pollardwater	PW Parts	1,880.82
Pomasl	EMS Parts	2,827.00
Pride Printing	PD Trespass Letters and Warrant Tabulation	419.19
Quill	Various Dept Supplies	80.70
Range Telecommunications	Miss Dig	78.00
Remy Battery	EMS PW Batteries	635.00
Road Machinery Supplies	PW Parts	1,029.60
Snyder Drug	PD PW Supplies	135.36
State of Michigan	PW Sewer License	95.00
State of Michigan	PD Prints and Token	408.00
Tamara Baez	Reimbursement for License	219.00
The Mining Journal	Publishing	727.00
The Office Planning Group	PD Copier Maintenance	292.17
TransUnion	PD Background Checks	113.00
Unifirst	Carpet/Uniform Service	492.58
USABluebook	Water Parts	377.13

Wex Bank	Fuel Various Dept	2,927.09
Zach Borrette	Reimbursement for SC Supplies	297.99
Zer0127 Motorsports	Signs	3,754.76
Total		46,070.55

**Forsyth Township
Additional Bills For Approval
9/25/25**

Vendor	Description	Amount
A+ Pest Management	Insect Control	395.00
Ace Hardware	Various Dept Supplies	1,527.27
Anthony Baez	Reimbursement for License Fees	150.00
Amazon	PD Supplies	508.21
Bound Tree	EMS Medical Supplies	291.14
Closner Construction	CH Skylight Infill	9,618.00
Country Mile Document Destruction	PD Shredding	58.93
Crossroads Truck Repair	PW Parts	3,045.00
Galls	PD Uniforms	646.62
Glance This Way	PD Junior Badges	305.00
Integris	Computer Support	6,364.24
Kay's Dirtworks LLC	Office Parking Lot	3,310.00
Michelle Borrett	Reimbursement for Craft Supplies	61.36
North Country Septic	FD PW Portable Restrooms	1,515.00
Premier Psychological Services	PD Testing	2,250.00
Quill	Various Dept Supplies	135.97
Roberta Davis	Cemetery Lot Buyback	500.00
The Office Planning Group	Copier Maintenance	1,140.53
Unifirst	Carpet/Uniform Svc	52.48
UPEA	Engineering	60,899.32
US Postal Service	SC Postage	152.89
Zer0127 Motorsports	PW Sign	2,770.66
		95,697.62
	Original Bill Listing	46,070.55
	Total Accounts Payable	141,768.17

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 90991-91117
Voucher Numbers for Tax 2391-2399

ACTION ITEMS:

Serenity Drive (10a.): Motion by Hammond, supported by Underwood, to approve MCRC upgrading Serenity Drive to a class A road for an estimated cost of \$561,197.00, with Forsyth Township paying 50% which will be an estimated cost of \$280,598.50. Manager Back stated it would no longer be the responsibility of Forsyth Township. The county would maintain the road. Motion carried.

Council on Aging Bylaws (10b.): Motion by Underwood, supported by Lauren, to approve the amended Council on Aging Bylaws, as presented. Motion carried.

PD – Replace In-Car Computer (10c.): Deleted

PD – Replace Body Armor/Carriers (10d.): Motion by Hammond, supported by Fowler, to approve purchasing upgraded body armor and carriers for 8 officers totaling \$17,584.00, as presented. Motion carried.

Assessing Fee Increase (10e.): Motion by Underwood, supported by Lauren, to approve the Assessing Services base rate increase from \$1.75 to \$1.85 per parcel. Motion carried.

Zoning – Condominium Fee (10f.): Motion by Kevern, supported by Underwood, to approve Condominium fees of \$100.00 Flat Fee, \$100.00 Per Plat Fee and \$20.00 Per Recording Fee, as recommended. Delmont/Aho Condominiums phase one fees will equal \$1,020.00. Discussion ensued. Clerk Lauren would like to see a refund should the project be completed. Motion carried.

Zoning – Cleanup 395 N. Jory Dr. (10g.): Motion by Hammond, supported by Underwood, to approve proceeding with the cleanup of 395 N. Jory Drive, as presented. Motion carried.

W/S Committee – 179 N. Southgate Dr. (10h.): Motion by Underwood, supported by Hammond, to approve adjusting the Water bill for 179 N. Southgate Drive, as recommended. Motion carried.

W/S Committee – 235 N. Maple St. (10i.): Motion by Hammond, supported by Lauren, to approve adjusting the Water/Sewer bill for 235 N. Maple Street, as recommended. Motion carried.

W/S Committee – 254 N. Maple St. (10j.): Motion by Underwood, supported by Hammond, to approve adjusting the Water/Sewer bill for 254 N. Maple Street, as suggested. Motion carried.

Ambulance Standard Fees (10k.): Motion by Kevern, supported by Lauren, to approve a \$150 hourly standby rate with a 2-hour minimum, which includes ambulance and crew, for events when crew and ambulance are available. Discussion ensued. Bookkeeper Carter would like a standard used for billing fees at events. Trustee Hammond explained to the Board how emergency services were present at the airshow and the difference in fees. Treasurer Underwood explained payments made to EMS for services at the ice racing events. Bookkeeper Carter had billed the Rodeo for services at that event. They responded stating they had already paid the EMS attendees. Trustee Fowler asked if they could leave for a call while covering an event. Supervisor Kevern would like the service to be affordable for local events. Motion by Underwood supported by Lauren, to table the ambulance standard fee until the next meeting and gather more information. Motion carried.

DISCUSSION ITEMS:

EMS Wage Increase (11a.): Deleted

OLD BUSINESS: None

CORRESPONDENCE: None

Public Comment: Natalie Thares commented craft vendors will be at the Bluegrass Festival, ambulances at football games and asked for attendance at craft classes at the Senior Center. Police Chief thanked the Board for the body armor vests. Attorney Nordeen is concerned about the state budget not passing for Police coverage and hunting licenses. Supervisor Kevern asked Chief Kjellin about the new Police Officer. He would like two officers in each car. Bookkeeper Carter stated the Audit is complete and there were no findings. Trustee Hammond asked about Officer Harvala. Chief Kjellin informed the board of his current qualifications.

Board Comment: None

Adjournment: Supervisor Kevern adjourned the meeting at 7:04 p.m.

Respectfully submitted,

Stacy Linnee
Board Secretary

Ron Lauren
Forsyth Township Clerk